IOWA STATE UNIVERSITY
Graduate & Professional Student Senate

GRADUATE AND PROFESSIONAL STUDENT SENATE
Meeting Agenda

Monday, February 27, 2012; 7:00 PM
South Ballroom, MU

I. Call to order 7:00 P.M.
   a. Roll Call
   b. Statement of Quorum by Speaker
   c. Approval of the Minutes
   d. Amendments to the Agenda

II. Introduction of new bills and resolutions
   a. Senate Bill S12-05 - Amending the Constitution
   b. Senate Bill S12-06 - Amending the By-Laws And Articles Of Cooperation
   c. Senate Bill S12-07 - Amending the Standing Rules
   d. Senate Bill S12-08 - Allocating Funds for a Financial Aid Presentation at The College Of Veterinary Medicine

III. Open Forum
   a. Jared Knight and Katharine Brown, GSB 2012 Candidates
   b. Jacob Swanson and David Bartholomew, GSB 2012 Candidates
   c. Ames Jaycees Representatives

IV. Senate Forum
   a. OPEN

V. Remarks and Reports
   a. Report of the President - President Smith
   b. Report of the Vice President and Rules Committee - Vice President Fateh
   c. Report of the Treasurer and Finance Committee - Treasurer Gross
   d. Report of the CIO and Election Committee - CIO Sarkar
   e. Report of the URLA Chair - URLA Chair Pelzer
   f. Report of the PAG Chair - PAG Chair Brgoch
   g. Graduate and GSB Senator Report

VI. Old Business
   a. OPEN

VII. New Business
   a. Senate Bill S12-05 - Amending the Constitution
   b. Senate Bill S12-06 - Amending the By-Laws And Articles Of Cooperation
   c. Senate Bill S12-07 - Amending the Standing Rules
   d. Senate Bill S12-08 - Allocating Funds for a Financial Aid Presentation at The College Of Veterinary Medicine
IOWA STATE UNIVERSITY
Graduate & Professional Student Senate

VIII. Announcements
IX. Adjournment
Iowa State University
Graduate & Professional Student Senate

Graduate and Professional Student Senate
Meeting Minutes

Monday, January 30, 2012; 7:00 PM
South Ballroom, MU

I. Call to order 7:00 P.M.
   a. Roll Call done – DONE (50/81)
   b. Statement of Quorum by Speaker - MET
   c. Approval of the Minutes - APPROVED
   d. Amendments to the Agenda - NONE

II. Introduction of new bills and resolutions
   a. Senate Order S12-01 - Appointing A New Adviser To The Graduate And
      Professional Student Senate
      i. Treasurer Gross read the Order.
   b. Senate Order S12-02 - Nominating A Graduate Student To The GSB Senate
      i. Treasurer Gross read the Order.
   c. Senate Bill S12-03 - Special Allocations For Two Social Events In Spring 2012
      i. Senator Yeninas read the bill.
   d. Senate Order S12-04 - Call For Proposals For Graduate Student Improvements In
      Success And Overall Experience
      i. Senator Kleinheksel read the bill.
      ii. A committee was formed to responsibly spend a part of reserve money for
         sustainable projects, the findings of the committee will be presented today.

III. Open Forum
   a. Michael Giles, Director of Rec Services, ISU
      i. Thanked the GPSS for inviting him.
      ii.
      iii. Pause, open to questions.
      iv. Questions:
          1. Senator Stoehr – are there any specific areas for boxing? NOT yet,
             there is a designated sport club area, not open to general public area
             yet. This will be for that purpose.
          2. Senator Anderson – Is there any family time available? NO, it is a
             current policy, however there is discussion ongoing about offering
             family time and opportunities, this situation will be addressed soon.
          3. Senator Russell – there are very few day lockers, how about adding
             more? THERE is a current purchase quote of additional lockers,
             looking to add against the west wall, looking to expand, will be
             added sooner rather than later.
          4. Senator Peters – In Beyer Hall, there is currently only 1 point of
             access, so when there is any sporting event, there might be
             congestion? RIGHT now, Beyer hall is mainly an activity center, on
             days when there is expected congestion like sporting events/swim
meets; there is provision for opening the other 3 doors so as to ease congestion.

5. President Smith – fee questions –
   a. Are there any additional charges for rock climbing? THE only extra charge now is for the outdoor trips, also locker charges and some specialty courses, else no charge.
   b. What about the current load in Lied Rec Center? IT is somewhat reduced now, on January night, there were 4200 card scans in State gym and 2500 scans in Lied. An eventual balance between the 2 facilities is expected over time.
   c. What is the current wait limits on the machines? TOO early to comment conclusively, however anytime post 4 pm and till 11 pm, the State gym is extremely congested, more or less all the machines are being used at a steady pace.

6. Senator Kresge – what about parking for off campus students? NO idea yet, because of the proximity of various residential area – both on and off campus, there is few parking options available, currently not possible to give specifics on parking.

7. Senator Russell – currently all the fitness classes are in the later part of the day, nothing in the morning and thus very congested - any thoughts? THE current applied double schedule is based on the experience faced in Lied, plan was to start off the semester with what we knew will work, then continually monitor and assess and make sure to best use the resource. Any feedback on the class schedule is welcome; please send email to Nora Hudson (nhudson@iastate.edu).

8. Senator Riddle – in the morning hours, the Lied is very busy with community members? NO, outside people are not allowed in Lied, those people are mainly with the ROTC.
   Any plans to open State gym for ROTC also? NO, as of yet. But will respond to requests by various student groups.

v. Back to slides
vi. Presentation over, open to 2nd round of questions:
vii. Questions:

1. Senator DeLeon – are there any first aid or responders classes being offered currently? NONE yet, but will look into it.
2. Senator Kleinheksel – He means no disrespect, but on the UBill, all the students get charged the health fees, which can be removed by calling the office – has anyone bought the possibility of some graduate students who are busy and not using the facilities at all to remove the corresponding charges from their Ubills? WHEN the fee was established nearly 20 years ago, it was university wide fees, cannot exactly differentiate, cannot run a piecemeal operation, it is the default nature of required fee, not going to be based on choice.
   a. Treasurer Gross – it is a required fee, cannot opt out of it.
   b. Advisor Michelle – yes, it is mandatory fees, one has to pay.
3. Senator Zheng – It is very difficult to play badminton indoors because of the very bright and colorful curtains around the court partitioning between different games, any thoughts? HMMM, will changing the shuttle cock color or altering the height of the curtains make any difference – changing the color of the curtain is not an options. The reason for the curtains is to partition the play space between various activities like badminton, basketball etc. and to prevent injuries.

IV. Senate Forum

a. OPEN

V. Remarks and Reports

a. Report of the President - President Smith

i. The executive board has been very busy; there is little university wide policies taking into effect, more details will follow.

ii. The state governor has released budget, it looks favorable for ISU.

iii. President Leath is now ISU president, there is a very nice introductory video about him and his background online, do watch it. He will be coming to one of the GPSS meetings this semester to meet us.

iv. Two GSB senators will be seated today.

v. The search for the new DEAN of students will start soon, she might be in the committees, and more details will follow soon. Encourages senators to be a part of the open forums and help in the search.

vi. Open to questions.

b. Report of the Vice President and Rules Committee - Vice President Fateh

i. The rules committee January legislation favorable.

ii. The MEW graduate faculty awards committee met in January and forwarded the top 6 applications to the graduate college, the graduate college will form an evaluation panel with faculty and 2 GPSS members who will meet in end of February. VP Fateh will be one of the 2 members, if someone is interested to be the 2\textsuperscript{nd} one, please contact Fateh or email her by February 10\textsuperscript{th}, 2012.

iii. The Rules committee is required to review GPSS constitution and bylaws annually and they are currently doing so; if any senator has any concerns or suggestions, please email Fateh by February 10\textsuperscript{th}, these suggestions will be considered by the next senate meeting.

C. Report of the Treasurer and Finance Committee - Treasurer Gross

i. He sent out mail about regular allocations sometime back, please pass it on to constituents/

ii. There is a social bill today, it was replied favorably.
iii. There is a Wakonse conference where GPSS sends students for teaching experience; usually they send 5 students for a total cost of $3000, however due to increased costs, this year that will be 4 students, unless the senate writes a bill demanding more money.

d. Report of the CIO and Election Committee - CIO Sarkar
   i. The Exec elections for 2012-13 GPSS would be announced next month. Please talk to anyone from the current GPSS Exec for any information about particular positions one might be interested in.
   ii. Website is updated.

CIO updates

e. Report of the URLA Chair - URLA Chair Pelzer
   i. Within the graduate college, Assistant Dean Craig Ogilvie is trying to implement a leave policy, specially focused on maternity leave. There is currently no university wide policy, and they are looking to change that. It is still in its initial planning stage, will be able to provide more details as they develop.
   ii. Every spring semester, the URLA chair is required to arrange for a seminar or clinic for graduate students, he wants the topic for this spring event to be decided by GPSS. He will email the current ideas for the event to the senate, please feel free to add your own ideas. It will be finalized in the March senate meeting. This event will be able to host limited number of people though cause of limited funds.
      1. Current ideas
         a. Career Interview
         b. Resume CV Critic
         c. Academic Presentations
         d. Financial Literacy
         e. Speed Dating
   iii. There are currently few university committee openings, roughly 9 vacancies in a total of 65 positions, it is a very good leadership opportunity, encourages senators to join.
   iv. This year, the Regents’ day the Capitol is April 4, 2012. There was not much graduate representation last year, which he hopes to be different this year. Good chance to exercise the lobbying power. ISU Ambassadors take care of the logistics mainly.[Contact - Ahna Kruzic (akruzic@iastate.edu)]
   v. Comments:
      1. President Smith – one can also talk about their current research work, especially if its focused on IOWA related research, this will encourage funding increase, this event not just for ELPS major folks.
2. Vice President Fateh – will there be any orientation meeting? YES, the dates are not confirmed yet, but there will be a quick tutorial about how and what to speak at the event.

f. Report of the PAG Chair - PAG Chair Brgoch
   i. There is currently plenty of money left in PAG funding for spring and summer.
   ii. The peer research and teaching awards have been decided and the certificates will be handed out tonight
   iii. QUESTIONS:

g. Graduate and GSB Senator Report – Senator Feng
   i. There have already been 3 GSB meetings in the past month; there were very hard debates about money allocation to different student groups.
   ii. There’s a lot to learn from the undergrads which show their special perspectives, some meetings continue very long, this makes sure that every penny is spent wisely.

VI. Old Business
   a. NONE.

VII. New Business
   a. Senate Order S12-01 - Appointing A New Adviser To The Graduate And Professional Student Senate
      i. Treasurer Gross read the bill
      ii. Call to question, seconded.
      iii. VOTE
          1. Yes – 49
          2. No – 0
          3. Abstain – 1
      iv. Order passes.
   b. Senate Order S12-02 - Nominating A Graduate Student To The GSB Senate
      i. Treasurer Gross read the bill, proposed friendly amendment to add 2 blanks and corresponding grammatical changes to make provisions to add two senators today.
      ii. Nominee #1 was Karl Higgins.
          1. He is a graduate student from Architecture; he found out that there is no representation from college of design. He wants to get involved with GSB and GPSS.
      iii. President Smith added Jelili Adebiyi name to be Nominee #2.
      iv. VOTE
          1. Yes – 46
          2. No – 0
3. Abstain – 1

v. Order passed, with Karl and Jelili names on it.

c. Senate Bill S12-03 - Special Allocations For Two Social Events In Spring 2012

i. Senator Yeninas presented the bill.

ii. It is basically a stripped down version of the old bill.

iii. VP Fateh told Senator Yeninas to read the bill; Senator Kleinheksel asked to be considered as read, Treasurer Gross objected, Senator Yeninas read the bill.

iv. The ad-hoc food committee has tried to be as inclusive as possible, considering small amount of students, total 3 socials per semester, can be template for future semesters. Fewer socials, more money per social => overall money saved.

v. No dates have been specified yet, there needs to be a balance around spring break and Veishea.

vi. Maybe push the event timings little bit back till around 9, order pizza in same fashion, there could be light music towards the end depending on the venue.

vii. FOOD CONSIDERATION: the main item will be still Papa John’s pizza, it is cost effective. In order to allow for alternative foods, please come forward and discuss with the following points in mind:-

1. Specific need for alternate food,
2. cost effectiveness
3. Within university policies?

We are greatly restricted by university policies so as to what food what we can allow.

viii. TIP ISSUE: No mention here, tip shall be included inside 300$ bill, if one wants more tips to be included, then a new bill ash to be written.

ix. QUESTIONS:

1. Senator Perez – whom to contact for more details? VP Fateh or Senator Yeninas.

2. Senator Deleon – How many people have attended the last 2 socials?

   VP Fateh - In the last social on December 2, 2011, a new ticketing system was implemented, there were volunteers who helped out with that, 1 ticket for 1 pizza – that gave us an idea about the number of people coming in – around 120 and everybody got pizza.

   3. Senator White - Call to question, 2nded.

x. VOTE

1. Yes – 46
2. No – 1
3. Abstain – 2

xi. Bill passes as written.

d. Senate Order S12-04 - Call For Proposals For Graduate Student Improvements In Success And Overall Experience

i. Senator Kleinheksel read the bill.
Currently, GPSS has around $70k. $30k of it is in reserve account, and $40k is sitting accruing no interest. Graduate students entrust us to spend these funds to benefit them, but money just sitting there is not serving their purpose. This bill is not a part of any regular/special allocation. It is a one-time thing to call out proposal ideas to identify what problems exist out there and what student organizations can do something to benefit and improve graduate student experience.

There are already some student organizations, they are addressing student needs, this is an opportunity for student organizations to identify certain gaps and help them to fill it up with a startup seed funds.

Some might argue that isn’t it the departments’ job to fill up these gaps? YES, I agree, is the university which is responsible for this, to create the best chance of success, however, resources are limited and priorities do not fill up those gaps. Thus, this proposal idea.

Some might say that GPSS allocates funds in April 2012, different projects start, after 1 year say, they die out, what then? There is no way one can guarantee that any organization GPSS gives money to will be able to continue forward or not, however the top criterion in the project proposal is sustainability. If any organization asking for funds but cannot argue how their work is going to be sustainable has lasting impact – will not be considered at all.

Few years ago, GPSS gave $30K to ISU library for journals, this was right before the economic crisis, after which the library could not sustain that anymore. We cannot foresee that kind of situation, but if there are good ideas, we should give them a head start.

i. QUESTIONS:
   1. Senator White – Can professional students also apply? YES, they also fall under graduate class classification.
   2. Senator Deleon – there is slight concern with the issue when there are more than 1 proposal per department? IF there are several proposals from a single department, the senator is worried that a disproportionate amount of money would be given to a single department. Right now, in regular allocations also, there is no strict policy against 1 department asking for funds from different groups belonging to the same department. The proposals selected would be based on the merit of the proposal; no judgment would be based on the number of proposals per department.
   3. Comment from Senator Anderson (Co-Author) – Some departments might not have any organizations currently, this might also provide impetus to create graduate student organizations and allow them to apply for funds.
   4. Senator Perez - how did $40k accumulate? OVER multiple years, roughly 8/10 years.
   5. Senator White – not trying to nitpick, but there’s no Vet Med college group currently under the graduate college heading, since they pay student fees, they should also be able to apply for funding.
through this. CLARIFICATION from Treasurer Gross – they are eligible to apply.

6. Senator Riddle – how will the committee decide on where the needs are? DOES NOT think it is up to the committees to decide where the “need” is, but instead up to the proposal writers to identify the “need”, then justify their plan and projected student impact. Additionally, sustainability will be a key feature that will be looked for in all proposals, without it, it will be a responsible use of student fee surpluses.

7. Senator White – proposed a friendly amendment to change all the instances with “graduate students” with “graduate and professional students” – accepted.

8. Senator Swanson – call to question, 2nded.

viii. VOTE
1. Yes – 41
2. No – 0
3. Abstain – 5

ix. Order passes as amended.

VIII. Announcements

a. President Smith – the announcement for next year executive board elections will be done next month, if anyone is interested in a particular position, please contact the executive board.

IX. Adjournment @ 9.03 pm.
TITLE:  Amending the Constitution

WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student Senate Constitution each year, and

WHEREAS: The current Constitution in place for the Graduate and Professional Student Senate does not accurately represent the proceedings in the Senate, be it therefore

ENACTED: The Graduate and Professional Student Senate Constitution be amended as attached.

Sponsors:
Woolcock, P.
Kleinheksel, C.
Frana, A.
Duthie, A.

Erica Smith, President
Benazir Fateh, Chair of the Senate
IOWA STATE UNIVERSITY
Graduate & Professional Student Senate

The Graduate and Professional Student Senate of Iowa State University is an elected body through which graduate and professional students express their concern for the welfare of graduate and professional students at the University, develop and disseminate ideas for the improvement of graduate and professional education, and contribute to the formation of relevant University policy. The Graduate and Professional Student Senate (GPSS) is the representative, deliberative, and administrative organization of the graduate and professional student body of Iowa State University, and is a duly constituted independent collegiate organization within the University.

ARTICLE I. THE GRADUATE AND PROFESSIONAL STUDENT SENATE

1. Representation. Each graduate department, interdepartmental and professional program may elect one Senator for each fraction of fifty (50) graduate or professional students enrolled with a maximum of 5 Senators per department. Interdepartmental majors will be counted as members of their major rather than their home departments. Additionally, the special status of Senator-at-large shall be granted to the President and Vice-President of the GPSS and the Government of the Student Body (GSB) Senators representing the Graduate College.

2. Eligibility. Any student enrolled at least halftime (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) in a graduate department, interdepartmental, or professional program at Iowa State University may be elected as a Senator. Each graduate/professional program may create more restrictive rules for electing Senators if they choose.

3. Definitions
   i. Senators. A Senator is an elected departmental representative registered in good standing with the Graduate College or any of the professional colleges and University. Each Senator will have one vote in the Senate.
   ii. Senators-at-large. The following positions carry the status of Senator-at-large. Status as a Senator-at-large shall not count against a departmental quota (ARTICLE 1, section 1, representation), and is not subject to departmental election procedures as otherwise defined in the By-laws or the Standing Rules.
      a. President. The President shall represent the Senate as a whole and shall not carry a vote.
      b. Vice-President. The Vice-President shall represent the Senate as a whole. The Vice-President shall only vote to decide a tie.
      c. Graduate GSB Senators. They shall be granted voting rights in GPSS as Senators-at-large and shall represent the graduate student body as a whole. They shall also act as a liaison between GSB and GPSS to facilitate efficient and productive legislation by the two bodies and to strengthen representation of student concerns to administration. GSB Senators-at-large shall carry one vote. GSB Senators who represent the Graduate College shall be elected to GSB by the graduate student body or, in the case of a vacancy or special circumstances, appointed to GSB by GPSS as defined in the GSB Constitution and By-Laws.
      d. Session. A scheduled meeting of the seated Senate.

4. Terms. Members of the Senate are elected by the graduate or professional students, as the case may be, in their departments for one year terms that begin in August or January and may be re-elected for as long as they continue to be in good standing with the graduate college or college of Veterinary Medicine.

5. Officers. The officers of the Senate are the President, Vice-President, Chief Information Officer, and Treasurer. Henceforth, this order shall be known as the order of seniority. The duties and responsibilities of the officers shall be defined and be limited to:
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i. President:
   a. Preside over the GPSS Executive Council meetings.
   b. Preside over any general meetings of the graduate and/or professional student body.
   c. Supervise normal internal operations of the Senate.
   d. Coordinate and direct the activities of the operating committees.
   e. Assume risk management responsibilities for acts of the organizations or events produced by the organization.
   f. Such other responsibilities as authorized by the Senate. Authorization may be reviewed by the Senate as necessary.

ii. Vice-President:
   a. Assume the responsibility of the President in the case of the President's absence.
   b. Preside over Sessions of the Senate or designate the chair with the approval of the Senate.
   c. Conduct the Senate Sessions according to the rules of procedure set by the Rules Committee.
   d. Determine whether or not a quorum is present.
   e. Chair the Rules Committee.

iii. Chief Information Officer:
   a. Record and file records of activities of the Senate and its agencies.
   b. Keep a record of attendance at Senate Sessions.
   c. Handle and maintain a record of all Senate correspondence.
   d. Conduct roll call votes.
   e. Maintain the GPSS webpage and email listservs.
   f. Have a functional knowledge of GPSS rules and proceedings.
   g. Chair the Elections Committee.

iv. Treasurer:
   a. Collect, keep a record of, and arrange for the safekeeping of such monies as the Senate may obtain.
   b. Disburse such monies as the Senate approves through a Senate Bill unless other procedures are outlined in the Bylaws or Senate Bill.
   c. Report to the Senate for approval at all regular sessions, all income and expenses and maintain records of all transactions.
   d. Maintain financial records for inspection at any time by members of the Senate.
   e. Chair the Finance Committee.


i. The Graduate and Professional Student Senate meets once per month, except in the months of December and May, during the Fall and Spring semesters. Summer sessions may be held at the discretion of the Executive Council for Senators who are in place and present at Iowa State University.

ii. The Vice-President shall call additional sessions as directed by the Senate or a written petition of 30% of the Senate

7. Powers and Duties.

i. The Senate may discuss and take a position on any subject of concern to the graduate and professional student body. The Senate may discuss and make policies within its jurisdiction. The Senate may also allocate funds by Senate Bill or through an approved budget. Allocation of funds shall never exceed the actual funds possessed by the Senate.

ii. Issues must be referred to a vote of the graduate and professional student body upon receipt of a petition of five percent (5%) of the graduate and professional student body (as determined by the Office of the Registrar), or may be referred by the Senate. The vote shall be through a process approved by the Senate and the voting process shall be open for not less than one regular class day (9am to 5pm).
iii. The Senate may call general meetings of the graduate and professional student body.

iv. The Senate is the judge of its membership.

v. The existence of the Senate shall not preclude other means of communication between the graduate or professional student and the University.

ARTICLE II. THE EXECUTIVE COUNCIL

1. Membership. The Executive Council consists of the Senate officers and the chairpersons of the University Relations and Legislative Affairs and Professional Advancement Grant committees.

2. Terms. The term of office for Executive Council members shall expire upon the adjournment of the April session.

3. Eligibility. The Executive Council members are elected by and from the Senate.

   i. All members of the current or incoming Senate are eligible to serve as other Executive Council members.

   ii. Members of the Executive Council or nominees to be elected to the Executive Council must meet the following requirements:

       a. Have a minimum cumulative grade point average (GPA) of 3.00 and meet that minimum cumulative GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

       b. Be in good standing with the University and enrolled: at least half-time (six or more credit hours), unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement during their term of office.

       c. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b)

   iii. The Senate may recall, if necessary, any of the members of the Executive Council by a 2/3 vote of elected senators.

4. Meetings - The President shall call meetings of the Executive Council at the request of any member of the Council or as is necessary. Executive council meetings, limited to persons invited by the Council, may be held by a majority vote of the Council. Otherwise, These meetings will be open to all persons advertised appropriately before the council meeting. Each member of the Executive Council shall have one vote.

4. Powers and Duties.

   i. The Executive Council represents the Senate while the Senate is not in session.

   ii. The Executive Council is responsible directly to the Senate for all its activities and decisions.

   iii. The Executive Council may act on behalf of the Senate only on issues requiring action prior to the next Senate session and a quorum for a special Senate session cannot be attained.

   iv. The Executive Council must report all its activities, actions and decisions to the Senate at the next Senate session.

ARTICLE III. COMMITTEES

1. Permanent Standing Committees.
i. Finance Committee. The Finance Committee prepares the budget and makes recommendations for allocations of the funds of the Graduate and Professional Student Senate. The Treasurer acts as Chair for the Finance Committee. In addition, the finance committee will
   a. Compose a bill of guidelines for regular and special allocations during the spring semester to be used for the following year.
   b. Notify the senate of any changes to the guidelines due to current circumstances.

ii. Rules Committee. The Rules Committee prescribes all general and special rules of procedure necessary for the orderly consideration of Senate business. All questions of a procedural or legal nature are directed to the Rules Committee. The Vice President serves as the Chair for the Rules Committee.

iii. Elections Committee. The Elections Committee is responsible for ensuring that all Senate positions are filled. All questions regarding GPSS membership are directed to the Elections Committee. The Chief Information Officer is the Chair of the Elections Committee, which
   a. Supervises elections of Senators and Executive Council members.
   b. Supervises special elections needed to fill vacancies.
   c. Maintains a record of attendance at all Senate sessions and notifies Senators as well as their departments or professional programs of their nonattendance.

iv. Professional Advancement Grant Committee. The Professional Advancement Grant Chair will work with a representative from the Graduate College for travel awards, and form a committee to select the Graduate Research and Graduate Teaching award winners for the Fall and Spring semesters. Further assistance may be needed to aid the PAG Chair with other duties of his/her position. This assistance will be asked for on an as-needed basis.

v. University Relations and Legislative Affairs Committee. Questions regarding public and university policy on graduate and professional students shall be referred to this committee. The duties of this committee include
   a. Advocating graduate and professional student concerns to local, state, and federal officials.
   b. Monitoring governmental actions affecting graduate and professional students.
   c. Coordinating Senate actions to influence public policy on graduate and professional student concerns.
   d. Recruit graduate and professional students to serve on University Committees.
   e. Serving as an investigative committee for the Senate when the occasion arises.
   f. Work closely with the Senators-at-large to GSB on issues that concern both Senates.
   g. Serve as a liaison to the GPSS regarding Board of Regents activities.

2. Other Committees. The Senate may establish such other standing or temporary committees as its business requires.

3. Committee Chairpersons. With the exception of the All committees including Finance, Rules, Elections, Professional Advancement Grant, and University Relations and Legislative Affairs Committees shall have a chairperson. If a committee does not have a chairperson, the President of the Graduate and Professional Student Senate or the Senate shall appoint all committee chairpersons one.

ARTICLE IV. ADVISER

1. The duties of the Adviser(s) shall include:
   i. Be available to provide advice to Senators and Executive Council members.
   ii. Act as a liaison with the University Administration and in any other situation where a non-student spokesperson is needed.
   iii. Maintain confidentiality on any information given or when advice is sought, except where violation of law or University policy is at issue.
   iv. Sign all expenditures made by the organization.
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2. Selection. The Adviser shall be selected through consultation between the President of the Senate and Office of the Vice President for Student Affairs and the Office of the Provost. A majority vote of the Senate shall be required to confirm the appointment of the Adviser.

3. Term. The term of the Adviser shall be ongoing until resignation or removal by a two thirds vote of a 60% quorum of the Senate.

ARTICLE V. SUPREMACY OF RULES

1. The following shall be the order of supremacy of rules and policies of the Graduate and Professional Student Senate:
   i. Constitution
   ii. Articles of Cooperation
   iii. Bylaws
   iv. Acts of the Senate as passed through Senate Bill

2. All acts and rules of the Senate shall be in accordance with applicable federal, state, and local laws as well as Iowa State University rules and regulations.

ARTICLE VI. FINANCES

1. All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.

2. No dues shall be required for membership as a Senator.

ARTICLE VII. BY-LAWS, AMENDMENTS, AND RATIFICATION

1. By-Laws. A set of By-Laws shall be written and maintained to specify the rules for elections and rules of procedure for the Senate and the Executive Council. Amendments to the By-Laws shall require a majority of all Senators currently elected and verified for approval.

2. Amendments. Amendments to the Constitution may be initiated by the Senate, or by a petition to the Senate of at least one hundred (100) combined graduate and professional students. An amendment must be approved by a majority of all Senators currently elected and verified at two senate sessions that are at least two weeks apart.

3. Ratification. This Constitution shall be ratified upon approval of three-fourths of the Senate.

If the Constitution or By-Laws are amended, the Chief Information Officer shall send an updated copy of both to the Student Activities Center within ten days of the amendment.
SENATE BILL S12-06
SENATE MEETING Feb 27, 2012

TITLE: Amending the By-Laws and Articles of Cooperation

WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student Senate By-Laws each year, and

WHEREAS: The current By-Laws in place for the Graduate and Professional Student Senate do not accurately represent the proceedings of the Senate, be it therefore

ENACTED: The Graduate and Professional Student Senate By-Laws be amended as attached.

Sponsors:
Woolcock, P.
Kleinheksel, C.
Frana, A.
Duthie, A.

Erica Smith, President
Benazir Fateh, Chair of the Senate
IOWA STATE UNIVERSITY
Graduate & Professional Student Senate

IOWA STATE UNIVERSITY
GRADUATE AND PROFESSIONAL STUDENT
SENATE BY-LAWS

ARTICLE I. PROCEDURES OF THE SENATE

1. Elections. The Chief Information Officer shall:

   i. Call for Senator elections by the respective departments no later than November 1 and March 1 for seating of the following term.

   ii. Calculate the number of representatives allotted to each department according to the rules given in the Constitution and based upon the enrollment of fee-paying graduate and eligible professional students for each department given by the University Registrar for the immediately previous Fall semester. Any information used in this calculation must be made available to any interested parties upon request.

   iii. Be responsible for disseminating information of the number of Senators and time of election to all graduate and eligible professional students.

   iv. Investigate all complaints concerning elections which were registered by the last day of March. Each department will control its elections, but is subject to review by the Elections Committee in response to complaints.

   v. See that elections are completed and verified no later than two weeks prior to the beginning of the Spring term, and August 1 for Spring and Fall terms respectively. An election is considered verified upon receipt of the proper verification form in the Graduate and Professional Student Senate Office.

   vi. Be notified of any special elections held by departments.

2. Meeting rules

   i. Unless otherwise specified, meetings of the Senate shall operate in compliance with the GPSS Constitution, the GPSS By-laws, Robert's Rules of Order, and the GPSS Standing Rules.

   ii. In the event of the Vice-President's absence the presiding officer for the Senate session will be appointed by the President (or officer with the highest seniority) and subject to a majority vote of the Senate.
i. A quorum shall consist of a majority of elected and verified Senators unless otherwise stipulated in the Constitution or By-laws. A quorum during the summer sessions shall consist of 35% of the elected and verified Senators.

iv. No motion may be made nor a vote be binding unless a quorum is present with the exceptions of the motions to adjourn, fix a time to which to adjourn, recess, or modify the agenda.

v. The agenda for a session of the Senate shall be prepared and distributed no later than one week before the session. The agenda shall enumerate items to be discussed under old and new business. Copies of bills and resolutions to be considered will be appended to the agenda. The agenda may be amended at the beginning of the meeting by a majority vote of the Senate.

vi. The order of business shall be:
   a. Call to Order
   b. Roll Call
   c. Statement of a Quorum by the Vice-President
   d. Approval of Minutes
   e. Amendments to the agenda
   f. Approval of the minutes
   g. Introduction of new bills
   h. Open Forum
   i. President's remarks
   j. Senate Forum
   k. President’s Remarks
   l. Rules Committee report
   m. Finance Committee report
   n. Elections Committee report
   o. University Relations and Legislative Affairs Committee report
   p. Professional Advancement Committee report
   q. Graduate GSB Senator report
   r. Old Business
   s. New Business
   t. Announcements
   u. Adjournment
   
   vii. The Open Forum and the Senate Forum shall follow normal Graduate and Professional Student Senate procedures with discussion directed from the chair, who
   i. Budget development.
      a. The Finance Committee shall be responsible for preparing a preliminary budget
         proposal. This proposal shall be submitted to the Executive Council for review
         and comment no later than the October January Executive Council meeting.
      b. The Treasurer will present the reviewed budget to the Senate at the October January
         meeting.
         A discussion period will then follow with the Senate sitting as a committee of the
         whole, with the time for this discussion limited to fifteen minutes. Acting
         informally as a committee of the whole, the Senate can make suggestions to the
         finance committee for the final budget proposal.
      c. The budget proposal will be sent to the Finance Committee for consideration
         of suggestions from the October January Senate meeting. The final budget
         proposal will be presented to the Senate for approval at the
         November February meeting.
   ii. Budget approval
      a. The Senate has three options available for consideration of the budget:
         1. Approval (simple majority).
         2. Rejection.
         3. Referral back to committee with specific concerns.
      b. The budget proposal is not amendable except for friendly amendments.
      c. In the event of Senate rejection, the Finance Committee will prepare a new
         proposal for submission to the Senate by the December March meeting.
   iii. Budget Maintenance. Once a budget is approved for a given fiscal year, the
       Executive Council may approve any expenditures that are in accordance with that
       budget unless otherwise mandated.

4. Allocations
   i. Requirements for organizations requiring funds.
      a. The Organization shall be recognized by the Student Activities Center, including
         probationary status, as determined by the SORB, or recognized by an ACT of the
         Senate as providing service available to the University community.
      b. Social, religious, and political groups are not funded by GPSS.
      c. Products purchased through GPSS funds are considered property of GPSS and
         need to be returned upon request of the Senate.
   ii. Regular allocations
IOWA STATE UNIVERSITY
Graduate & Professional Student Senate

a. Only organizations that consistently completely of graduate and/or professional students qualify to apply for regular allocations.
b. Qualified organizations may only received funding through regular allocations once per academic year.
c. Requests for funding student conference attendance should be applied through a Professional Advanced Grant (PAG) and will not be considered through regular allocations.

iii. Special allocations
a. Funding that is requested through special allocations should be a benefit to graduate and/or professional students.
b. Funding requests that are eligible for regular allocations, but are not submitted by the deadline should not be accepted for special allocations funding except for unforeseen expenditures.
c. It is the responsibility of the recipient receiving GPSS funding to communicate to the Treasurer on how the money was spend and the treasurer will report back to the Senate.

5. Delinquency, Resignation and Removal of Senators

i. Senators are required to attend all Senate meetings.
   a. Attendance is required from the beginning of Statement of Quorum through the end of New Business. If a Senator is not present during this entire time, he or she may be counted absent unless prior arrangements have been made with the chair of the meeting.
   b. Two absences from regular meetings shall warrant notification by the Elections Committee to the Senator in question stating the rules of the attendance and delinquency.
   c. Missing three regular meetings without a substitute constitutes resignation.
   d. A substitute should be a graduate or professional student who is able to relay information back to the Senator’s department.

iii. Removal of a Senator from the Senate for misconduct or nonfeasance shall be carried out by a roll call vote requiring a two-thirds vote for approval. A resolution for removal may be brought to the floor only if it is in written form.

ARTICLE II. THE EXECUTIVE COUNCIL

1. Elections

i. Election Procedures. The Chairperson of the Elections Committee shall chair any
IOWA STATE UNIVERSITY
Graduate & Professional Student Senate

2. Meeting Rules. The Executive Council shall meet at least two weeks prior to the regular Senate meeting. The Presiding Officer at Executive Council meetings shall be the President of the Senate. In the event of the President’s absence, the Presiding Officer will be chosen in the order of seniority. The Council cannot conduct business unless four of the six members are present.


i. An executive officer will be allowed one excused absence from meetings due to professional or personal conflicts providing they secure another officer to relay any committee reports and additional communication at Executive Council meetings or regular meetings of the Senate.

ii. Two absences from either GPSS Executive Council or regular Senate meetings that are not excused shall warrant notification by the Elections Committee stating the rules of attendance and delinquency. Missing three meetings without an excused absence constitutes a resignation from the executive board position. The Chief Information Officer will advise the election committee of the need for a special election to fill the position left vacant.
iii. Executive Council members may be impeached by a written presentation of charges
signed by 25% of the Senate. A vote to recall an impeached Executive Council
member from office must be approved by two-thirds of a 60% quorum of the Senate.

ARTICLE III. COMMITTEES

1. Ad hoc committees may be formed by the Senate to carry out duties assigned to them by the
Senate, with powers clearly defined by the Senate.

2. The Chairperson of the committee appoints the members. Committee members must be
graduate or professional students. Committees, other than those defined by the
Constitution, may not have more than ten members nor less than three members.

3. Committees, other than those defined by the Constitution, shall be dissolved after two
years unless re-formed by the Senate.

ARTICLE V. ACCESS TO INFORMATION
The Senate and all of its organized bodies, through its officers, shall follow the rules
and regulations outlined in the Iowa Open Meetings Open Records Act.

ARTICLE V. APPENDICES

APPENDIX A: THE ARTICLES OF COOPERATION

APPENDIX B: STANDING RULES – Existing Standing Rules will shall be passed by a simple
majority vote at the first September meeting after and shall be presented for
adoption, with any revisions made, to the seating of the new Senate in the
February meeting.
APPENDIX A

The Articles of Cooperation
Between the Iowa State University Government of the Student Body (GSB)
and the Graduate and Professional Student Senate (GPSS)

Preamble

GSB and GPSS have a special and unique relationship, supported by decades of history, which is different than the relationship between GSB and any other organization. This document has a primary status in the enumeration of the rights and responsibilities of the two governmental bodies, as well as codifying independent legitimate authority.

GSB is the only student government organization on campus which represents all students: undergraduate, non-traditional, graduate, and professional. Accordingly, GSB allocates student fees in a manner to benefit the student body as a whole, by funding such entities as the Daily, the Committee on Lectures, and Student Legal Services. GSB is also able to speak to the university administration and outside groups on behalf of the entire student body.

GPSS is the independent government body which handles matters of concern to graduate and professional students that fall outside of the scope of the GSB by-laws. Specifically, GPSS confronts issues of professional and academic advancement common to graduate and professional students, such as the funding of travel grants. In addition, GPSS funds graduate and professional student groups which would not be eligible for funding through the GSB student fees allocation process.

Beyond its funding responsibilities, GPSS is charged with the representation of graduate and professional student interests in policy-making decisions, both on and off campus. This representation requires that GSB and GPSS consult one another in the deliberation of issues that may affect the two constituencies differently. It is the responsibility of both institutions to establish and maintain communication with one another on such issues.

As a result of the organization and responsibilities of GPSS, its role is different than both GSB and a constituency council. Its special status within the overall structure of ISU student governance is one that complements, and is independent of, the governance structures of GSB and enhances the overall representation of student interests at ISU. In the interest of both the GSB and the GPSS, the following Articles of Cooperation shall serve as an outline of procedures for communication, funding, and representation.

1. Inter-Government Communication
   i. Executive Officers
      a. The executives of GSB and the executives of GPSS, including, but not limited to,
the President and Vice-president of each body, shall meet prior to the first meeting
of the fall and spring semesters to review the goals of each body for that semester,
and to discuss other items of mutual interest.

b. During at least one meeting of both the spring and fall semesters, the GSB and the
GPSS Executive Officers shall address each other’s legislative body concerning
the activities, accomplishments and pertinent legislation of the past and
upcoming academic years.

ii. Graduate Senators on GSB. Graduate senators seated on GSB serve on GPSS as
senator at large.  
a. GSB elections. The graduate students will vote for GSB
senators during the GSB elections that will serve as GSB senators and the GPSS
senators at large. The GSB election commissioner will notify the elected
graduate senators and the GPSS exec board of the Graduate Senator winners.
b. Vacant GSB Graduate Senators after election.  If three GSB senators are not
elected during the GSB elections, which occur while the general GPSS senate is
not in session, the GPSS President will issue an executive order to temporary fill
these vacancies. The GPSS Senate can ratify the exec order or select new
graduate students to fill the vacancy during the first meeting of the GPSS Senate
following the executive order.

iii. Minutes, Bills, and Resolution

The Secretary or Chief Information Officer of each body shall make available a copy
of the approved minutes, bills, resolutions, and other pertinent correspondence to
the Secretary or Chief Information Officer of the other body within one week of
each meeting upon request.

2. Funding

i. Student Activity Fees

a. The GSB shall receive 60% and the GPSS shall receive 40% of the Student Activity
   Fees paid by graduate and professional
   students.

ii. Sponsored Events

a. Jointly funded events shall be sponsored whenever appropriate. All appropriate
   publicity shall equally display the GSB and the GPSS logos, and the words
   “funded by GSB and GPSS” shall appear on all appropriate publicity material.

3. Representation

i. The Presidents of GSB and GPSS shall each appoint a voting representative to serve
   on each other’s Finance Committee.

ii. In committees overseeing issues of importance to both GSB and GPSS, representatives
   of both bodies should be present.

iii. The GPSS University Relations and Legislative Affairs (URLA) chair, or
   designated appointee, shall serve as a voting member on the GSB University
   Affairs Committee.
4. **Supremacy**
   The Articles of Cooperation shall supersede the bylaws of GSB and GPSS.

5. **Amendments**
   Amendments to the Articles of Cooperation shall take effect after 2/3 of seated
   senators in each legislative body approve the amendments, which must be presented
   in written bills, the body text of which is the same in both bills.

6. **Ratification**
   Ratification of the Articles of Cooperation shall require a 2/3 vote of seated senators
   of each legislative body and shall take effect immediately upon passage.
TITLE: Amending the Standing Rules

WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student Senate Standing Rules each year, and

WHEREAS: The current Standing Rules in place for the Graduate and Professional Student Senate require additional clarification, be it therefore

ENACTED: The Graduate and Professional Student Senate Standing Rules be amended as attached.

Sponsors:
Woolcock, P.
Kleinheksel, C.
Frana, A.
Duthie, A.

__________________________  ______________________________
Erica Smith, President       Benazir Fateh, Chair of the Senate
IOWA STATE UNIVERSITY
Graduate & Professional Student Senate

2011-2012 Standing Rules for the GPSS

The following rules are guidelines for the Senate. They may be revised, suspended, or discontinued by the approval of the appropriate motion by a simple majority of Senators voting at the meeting of the Senate.

1) These rules shall be reviewed by the Executive Council, under the direction of the Vice President, and the Rules Committee at least once each year and shall be presented for adoption, with any revisions made, to the Senate no later than the first meeting following the seating of new Senators, in February.

2) The Senate shall meet on the last Monday of each month, unless otherwise arranged.

3) The Chair of the Senate shall strive to follow the guidelines for assigning the floor to speakers as stated in Robert’s Rules of Order, so as to provide balance and order to the debate.

4) The Chair shall recognize the first request from the floor. The right to the Senate floor is open to all persons attending the Senate session. Each speaker's right to the floor shall not exceed five minutes for each issue at the meeting, except for committee reports.

5) The Senate may not take final action on a bill or resolution until a sponsor presents the final version clearly to all Senators present at the meeting.

6) Procedure for the submission of bills and resolutions to the Senate:

   a) All bills and resolutions to be proposed must be submitted to the Vice President ten (10) calendar days before the regular Senate meeting.

   b) The Vice President and the Rules Committee will review the proposed bills and resolutions and provide feedback to the sponsors.

      i. The chairperson of the Rules Committee can state an opinion of the Rules Committee during their committee report. This opinion from the committee on any legislation will be reported back to the Senate as being favorable, unfavorable, or no-bias. This decision by the Rules Committee must be supported by the current constitution and/or by-laws.

      ii. If the proposed legislation is of a financial nature the Rules Committee shall forward the bill to the Finance Committee. The Finance Committee’s opinion will be reported to the senate by its chair person. The opinion of the Finance Committee will be reported as favorable, unfavorable, or no-bias. This
decision by the Finance Committee must be supported by the current
constitution and/or bylaws.

c) If there is an urgent situation and these deadlines cannot be met, legislation can still
be brought before the Senate provided the following:
i. The sponsor is able to show legitimate urgency, and the Senate votes to
allow an addition to the agenda. A majority vote from the Senate is needed.
ii. The sponsor brings enough paper copies of the legislation for each Senator
and Executive Council officer.

7) Introduction of new legislation:

a) A sponsor of a resolution or a bill must read the resolution or bill aloud at the
senate meeting and. Once the bill is read, the author can present any pertinent
information about the bill or resolution to the Senate.

b) Once the bill has been introduced, the Senate is able to debate the bill in question.

8) Debate following a motion will be limited to a maximum of thirty (30) minutes, with each
speaker allotted a maximum of five minutes speaking time.

a) The question may be called during debate and requires a second. At that time a vote to
call the question must be taken. A two-thirds majority is required to call the question.
If two-thirds majority is not met, then debate continues.

b) To end debate the Senate must either:
   i. Vote on the issue.
   ii. Vote to postpone the debate until a specified time (or indefinitely).
   iii. Vote to send the issue to committee for further study.

c) If the bill or resolution is passed, the sponsor has the responsibility to see that the
action mandated by the legislation occurs.

9) General discussion of a particular subject can be held by passing a Motion to Discuss.

a) No action aside from debate is possible under this motion, but it is appropriate to make
a motion calling for action after debate under the Motion to Discuss has ended.

b) Any Senator may make a Motion to Discuss during the Senate Forum or the
Committee reports.

c) The Motion to Discuss is non-debatable, requires a second, has the rank of a main motion, and is passed by a simple majority of the Senators present at the meeting of the Senate.

d) Discussion will be limited to a maximum of forty-five (45) minutes, with each speaker allotted a maximum of five (5) minutes speaking time.

e) The Chair will remind Senators of the maximum speaking and discussion time after the Motion to Discuss has been passed.

f) The discussion period ends:

i. When forty-five (45) minutes have elapsed, unless a motion is made to extend the time limit of debate for an allotted period of time, which requires a second and a two-thirds (majority) of present senators.

ii. When a motion is made to end the debate. This motion requires a second and a two-thirds majority to pass. If two-thirds majority is not met, then debate continues.

8) Debate following a motion will be limited to a maximum of thirty (30) minutes, with each speaker allotted a maximum of five minutes speaking time.

   a) The question may be called during debate and requires a second. At that time a vote to call the question must be taken. A two-thirds majority is required to call the question. If two-thirds majority is not met, then debate continues.

   b) To end debate the Senate must either:

      i. Vote on the issue.

      ii. Vote to postpone the debate until a specified time (or indefinitely).

      iii. Vote to send the issue to committee for further study.

9) Two (2) types of amendments can be made to a bill or resolution:

   a) Friendly Amendments (minor changes which do not change the original intent of the bill or resolution): spelling errors, punctuation, word usage, and short clarification. The Chair will call for anyone opposed to the amendment. If no one is opposed, it passes by silent consent.

   b) Other Amendments (major changes which might change the original intent of the bill or resolution): striking portions of the bill/resolution, large additions, or long
These amendments must be written down and passed to the Chair.

a) After the amendment is made, there will be a total of four (4) minutes of debate on the amendment. The proponent of the amendment will be given two (2) minutes to explain and support the amendment. There will be two (2) minutes for rebuttal of the amendment. These four (4) minutes of debate counts against the total thirty (30) minutes allowed for debate for the given bill/resolution.

b) Major amendments are passed by a simple majority vote.
TITLE: Allocating funds for a financial aid presentation at the College of Veterinary Medicine

WHEREAS: The Budget Control Act of 2011 eliminated graduate and professional student loan subsidies, and

WHEREAS: Most veterinary students at Iowa State University College of Veterinary Medicine depend on federal student loans to finance their education, and many veterinary students are only minimally aware of the implications concerning the Budget Control Act of 2011 on their interest accrual during veterinary school and,

WHEREAS: The GPSS Executive Committee advised that a meeting with the veterinary student population would be appropriate and beneficial to all in attendance and

WHEREAS: All graduate students with similar financial aid concerns would also be welcome to attend, be it therefore

ENACTED: that GPSS allocates the following amounts to the Veterinary School for a financial aid seminar:

<table>
<thead>
<tr>
<th>Item</th>
<th>Explanation</th>
<th>Total</th>
</tr>
</thead>
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<tr>
<td>Papa John’s Pizza</td>
<td>50 pizzas @ $6.50/pizza</td>
<td>$325.00</td>
</tr>
<tr>
<td>Soft Drinks</td>
<td>216 cans @ $0.35/can</td>
<td>$75.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$400.00</strong></td>
</tr>
</tbody>
</table>

Sponsors:
Kresge, A.
Perrine, A.,
White, D.
Troy, J.
Flinn, A.

______________________________
Erica Smith, President

______________________________
Benazir Fateh, Chair of the Senate