

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

### GRADUATE AND PROFESSIONAL STUDENT SENATE Meeting Agenda

Monday, March 25, 2013  
7:00 PM  
Sun Room  
Memorial Union

- I. Call to order 7:00 P.M.
  - a. Roll Call
  - b. Statement of Quorum by Speaker
  - c. Approval of the Minutes
  - d. Amendments to the Agenda
- II. Introduction of new bills and resolutions
  - a. Senate Bill S13 – 06 Amending the Constitution: Inclusion of Compulsory Statements and Correction of Syntax Errors (Yellow)
  - b. Senate Bill S13 – 07 Amending the Constitution: Redefining the Officers of the Senate (Gray)
  - c. Senate Bill S13 – 08 Amending the Constitution: Redefining Senator Roles and the Graduate Student to Senator Ratio (Green)
  - d. Senate Bill S13 – 09 Amending the By-Laws: Creating a Separate Articles of Cooperation Document
  - e. Senate Bill S13 – 010 Amending the By-Laws
  - f. Senate Bill S13 – 011 Special allocation for the Professional Advancement Grants (PAGs)
  - g. Senate Bill S13 – 012 Spring 2013 Graduate and Professional Student Senate (GPSS) Allocations
- III. Open Forum
  - a. Paul Johnson, Student Legal Services
- IV. Senate Forum
- V. Remarks and Reports
  - a. Report of the President - President Kleinheksel
  - b. Report of the Vice President and Rules Committee - Vice President De León
  - c. Report of the Treasurer and Finance Committee - Treasurer Peters
  - d. Report of the CIO and Election Committee - CIO Prisacari
    - i. Nominations for 2013-2014 GPSS Executive Board positions
  - e. Report of the URLA Chair - URLA Chair Tlach
  - f. Report of the PAG Chair - PAG Chair Stoehr
  - g. Graduate and GSB Senator Report
- VI. Old Business
- VII. New Business
  - a. Senate Bills

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## Graduate & Professional Student Senate

- 1                   i. Senate Bill S13 – 06 Amending the Constitution: Inclusion of Compulsory
- 2                    Statements and Correction of Syntax Errors (Yellow)
- 3                   ii. Senate Bill S13 – 07 Amending the Constitution: Redefining the Officers of
- 4                    the Senate (Gray)
- 5                   iii. Senate Bill S13 – 08 Amending the Constitution: Redefining Senator Roles
- 6                    and the Graduate Student to Senator Ratio (Green)
- 7                   iv. Senate Bill S13 – 09 Amending the By-Laws: Creating a Separate Articles
- 8                    of Cooperation Document
- 9                    v. Senate Bill S13 – 010 Amending the By-Laws
- 10                  vi. Senate Bill S13 – 011 Special allocation for the Professional Advancement
- 11                  Grants (PAGs)
- 12                  vii. Senate Bill S13 – 012 Spring 2013 Graduate and Professional Student
- 13                  Senate (GPSS) Allocations
- 14            b. Executive Elections
- 15                  i. President
- 16                  ii. Vice-President
- 17                  iii. Treasurer
- 18                  iv. CIO
- 19                  v. URLA Chair
- 20                  vi. PAG Chair
- 21    VIII. Announcements
- 22    IX. Adjournment

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

### GRADUATE AND PROFESSIONAL STUDENT SENATE

#### Meeting Notes

Monday, February 25, 2013  
7:00 PM  
1352 Gilman

- I. Call to order 7:00 P.M.
  - a. Roll Call – 66%
  - b. Statement of Quorum by Speaker
  - c. Approval of the Minutes
    - i. PAG: month change to April
    - ii. MET
  - d. Amendments to the Agenda
    - i. Present Senate Bill S13-05 before Senate Bill S13-04
    - ii. Present Senate Bill S13-06 before Senate Bill S13-05
    - iii. Open Forum before introduction of the new bills and resolutions
- II. Introduction of new bills and resolutions
  - a. Senate Bill S13 – 04 Graduate and Professional Student Senate (GPSS) Budget for Fiscal Year 2014 (2<sup>nd</sup> read)
- III. Open Forum
  - a. Dr. Ogilvie – Asst. Dean of the Graduate College
    - i. Individual development planning (IDP) – planning tool to be used by each graduate student. It includes: career goals, skills, how to develop concrete plans to move towards career goals students plans to achieve.
    - ii. Data from other universities shows that IDP increases productivity measured by papers published
    - iii. Similar tools are not currently available to all majors
    - iv. Potential benefits: self-reflection, exposure to broad range of careers, opportunities to discuss your goals with your advisor, target explicit parts of your professional development
    - v. myIDP online tool is currently available from Grad College
    - vi. Open Forum:
      1. Does this tool offer job placement track?
        - a. I do not recall
      2. How one can interpret the scores?
        - a. Haven't explored the tool fully, smart goals can be emailed to remind you
  - b. GSB Presidential candidates
    - i. Spencer Hughes (President) and Hilary Kletscher (Vice President)
      1. [www.hugheskletscher.com](http://www.hugheskletscher.com)

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

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2. Spencer Hughes – junior in speech communication and political science. Serves on GSB since September 2010. Currently serves as Director of Student Affairs on the GSB Cabinet. Previous experience: Speaker of the Senate and Vice Speaker of the Senate, Chair of the Rules Committee, Vice Chair of the University Affairs, Rules, and Public Relations Committees.
  3. Hilary Kletscher – sophomore in biological systems engineering. Currently serves as a senator representing the College of Engineering.
  4. Main Points:
    - a. Increasing transparency – Twitter/FB/online presence. Before money spent student can see how money is spent
    - b. Executive payments – 3 positions are paid that come from student fees. These payments are expensive, redirect money towards allocations
    - c. GPSS relationships – change the ratio so more money is given to GPSS
- ii. Daniel Rediske (President) and Zach Bauer (Vice President)
1. <http://rediskebauer.com/>
  2. Daniel Rediske – junior in computer science and political science. Serves on GSB since his freshman year. Previous experience: GSB Finance Committee, CyRide Board of Trustees, Ames Metropolitan Planning Organization.
  3. Zach Bauer – sophomore in journalism and political science. Currently serves as a senator for the Inter-Residence Hall Association and as chair of the Public Relations committee.
  4. Main Points:
    - a. GSB is doing ok, can serve better. We are not in touch with the graduate students
    - b. Communication – currently there is a lack of internal/external communication; increase communication between branches
    - c. Projects – strengthening the relationship; GPSS better understands graduate life; we need to strengthen connections; we need a stronger partnership not only between execs, but between whole senate;
- iii. Open Forum
1. What is your take on 50/50 ratio?
    - a. Rediske – I was behind 50/50. I am looking forward to investigate GPSS/GSB ratio in more detail
    - b. Hughes – Hillary supported 60/40. We support and ready to move forward with 60/40 ratio next year
  2. Is there any initiative/plan to collect feedback from all students?
    - a. Rediske – I am doing as much as possible within my network; but first we need to resolve our internal communication and establish a closer relationship with GPSS

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## Graduate & Professional Student Senate

- 1  
2 b. Hughes – take advantage of social media; receive feedback  
3 from everyone, we need to go to the students
- 3 3. There appears some disconnect between GSB and GPSS. GSB  
4 seemed to be more focused on numbers rather than how GPSS can  
5 benefit graduate students.
  - 6 a. Hughes – I am in favor of eliminating requirements for GSB  
7 Senator at large, the only voices that were heard were of  
8 undergraduate students during 50/50 ratio discussion
  - 9 b. Rediske – never heard of GSB Senator-at-large eliminating  
10 requirements. I agree we need to establish a consistent  
11 relationship through minimizing requirements
- 12 4. How is graduate 60% is being spent? How are you spending our  
13 money without our input?
  - 14 a. Rediske – we need a stronger relationship between two  
15 bodies. 90% of student fees goes to allocations; the rest goes  
16 to legal services and other campus services.
  - 17 b. Hughes – we need to make it easier for graduate students to  
18 be present at GSB meetings so the voice of graduate students  
19 is heard when the issues are discussed.
- 20 5. Grad student organizations whose mission consistent with an  
21 academic department and/or receives funding from an academic  
22 department or college cannot be funded by GSB so lots of GPSS  
23 constituents are not represented by GSB.
  - 24 a. Rediske – GSB documents are not very transparent;
  - 25 b. Senator Mukherjee – GSB does not fund clubs that are  
26 associated with academic research. These policies restrict lots  
27 of undergraduates from joining our graduate student  
28 organizations
- 29 6. Reducing executive scholarships, wouldn't this reduce motivation?
  - 30 a. Rediske – there are a lot of unpaid positions; I suggest to pay  
31 only tuition for 2 positions; ½ for VP, the rest of money  
32 would go to the general pot for student orgs, events on-  
33 campus;
  - 34 b. Hughes –half of the students manage to combine part-time  
35 and GSB; student org need more money; we need to put  
36 students first. It would also give us more money to fund  
37 projects like NextBus. GSB Execs are here in the summer so  
38 some stipend for summer would be beneficial. Rather than  
39 paying a full scholarship, other options could be proposed  
40 such as parking permit at MU.
- 41 7. How would you promote GSB-GPSS relationships?
  - 42 a. Rediske – meet together, have a common discussion on the  
43 bigger level, not just execs; have presence in GPSS, sit in  
44 your meetings, having GSB and GPSS presidents visiting  
45 each other's senate only once a year is not enough

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- 1 b. Hughes - Representation structure is the best to fix it. We
- 2 need to focus more on how to keep Senators so once-a-week
- 3 interaction continues
- 4 8. Why not have a separate graduate government? Why GSB should
- 5 continue representing graduate students?
- 6 a. Hughes – it is beneficial to have one student body and one
- 7 president to represent all students; if we improve
- 8 representation, graduate voice will be included within GSB
- 9 b. Rediske – maybe this is a route to go; GSB is not solution to
- 10 everything; I can advocate your ideas but I may not fully
- 11 understand graduate life. I am open to this discussion
- 12 iv. Senator Pritchard
- 13 1. Graduate needs and reflections survey - how to enhance graduate
- 14 experience
- 15 2. Are you satisfied overall with your graduate experience thus far?
- 16 a. 80% Yes; 20% No
- 17 3. What is a most imperative need that ISU has not sufficiently
- 18 provided?
- 19 a. Mentorship program; graduate wellness center, graduate-
- 20 oriented success center; more funding, better health insurance
- 21 IV. Senate Forum
- 22 a. Vice President De León
- 23 i. Senator at large – idea of creating a committee of 12 senators who would
- 24 rotate; falls under jurisdiction of VP so no one senator has to attend all the
- 25 meeting;
- 26 ii. Changes to Constitution
- 27 1. Change the time to 7:10pm
- 28 2. Change the senator ratio
- 29 3. Removing the voting rights from the executive officers
- 30 4. Removing one executive position
- 31 5. Paying Senator-at-large
- 32 6. Changing senator attendance policy
- 33 7. Senator representing his/her major vs. department
- 34 8. If interested; please contact Rules Committee to review line by line
- 35 Constitution/Standing Rules/ Bylaws
- 36 b. CIO Prisacari
- 37 i. Graduate Research Conference - graduate students present their current
- 38 work in a manner that is understandable to anyone outside their major or
- 39 department.
- 40 1. Benefits:
- 41 a. Diversity of research – you get a broader perspective of what
- 42 work ISU students conduct, from across all majors

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- b. Foster local collaborations: Meet more people within your department or outside the department who have similar research interests
- c. Practice presenting skills: your talk before another conference
- d. Connect undergraduate to graduate students
- e. No need to travel; no cost to presenters

### V. Remarks and Reports

#### a. Report of the President - President Kleinheksel

- i. GSB and Senator elections
- ii. ISU Daily expressed an interest to cover more graduate news. Committee chairs please welcome any Daily reporters to your meetings
- iii. Office of the President and the Alumni Association have come together to create a new organization to raise awareness about ISU
  - 1. <http://alliance.isualum.org/>
  - 2. [www.allianceforiowastate.com](http://www.allianceforiowastate.com)
- iv. Get involved in VEISHEA
  - 1. <https://www.veishea.iastate.edu/>
- v. Event management is revising its room reservation policies. Some delays are expected.
- vi. GPSS requested to track annually graduate and post-doc stipends to report next to aggregate staff, merit, and faculty employee salary adjustments
- vii. Insurance for student organizations to borrow university vehicles has been purchased. Specific fees will be discussed in coming meetings.
- viii. January undergraduate enrollment – another increase from the previous year? January graduate enrollment – too early to report, but is slightly lower than last year
  - 1. Graduate College added the link to GPSS website under its “Current Students” tab

#### b. Report of the Vice President and Rules Committee - Vice President De León

- i. Rules Committee found all bills favorable
- ii. Margaret Ellen White is meeting next week, no updates as of yet
- iii. Spring picnic – April 5<sup>th</sup>, locations are reserved (Howe Hall - rain location; Marston field – good weather).

#### c. Report of the Treasurer and Finance Committee - Treasurer Peters

- i. 21 regular allocations were received so far. The deadline was extended until Thursday, 28<sup>th</sup> February at 5pm due to inclement weather last week and my absence this week. Please encourage your student organizations to apply. Contact treasurer directly for help if needed.

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- 1                   ii. GPSS representative on the GSB Finance Committee has resigned. I will be
- 2                   serving on the GSB Finance Committee until I can find a suitable
- 3                   replacement.
- 4                   iii. I attended the Special Student Fee and tuition Committee this month. No
- 5                   changes in fees were discussed.
- 6                   iv. The Finance Committee reviewed the additional \$30,000 that will be
- 7                   received from the 50/50 switch in GSB/GPSS funds and proposed to
- 8                   distribute it to PAGs and regular allocations. Changes are reflected in
- 9                   tonight's budget.
- 10                d. Report of the CIO and Election Committee - CIO Prisacari
- 11                   i. Senator Verification Form Updates
- 12                   1. Senator Verification forms delivered via Blackboard. The form will
- 13                   be restricted only to one person from your department/program
- 14                   which will substitute the signature.
- 15                   ii. Transparency and Efficiency Committee
- 16                   1. We have received a clicker and a receiver from CELT. A short demo
- 17                   is scheduled to be presented during April Senate meeting.
- 18                   iii. Nominations for 2013-2014 GPSS Executive Board positions
- 19                   1. President
- 20                   a. CIO Prisacari
- 21                   2. Vice – President
- 22                   a. Senator Zenko
- 23                   b. URLA Chair Tlach
- 24                   3. Treasurer
- 25                   a. Treasurer Peters
- 26                   b. TJ Rakitan
- 27                   4. CIO
- 28                   a. Senator Perez
- 29                   b. Senator Mukherjee
- 30                   5. URLA
- 31                   a. PAG Chair Stoehr
- 32                   6. PAG
- 33                   a. Senator Zenko
- 34                   b. Senator Singh
- 35                e. Report of the URLA Chair - URLA Chair Tlach
- 36                   i. Possible Speaker option for spring lecture:
- 37                   1. Financial planning and responsibility beyond ISU
- 38                   2. Expectations beyond job descriptions
- 39                   ii. Board of Regents



# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 1                   iii. ISU has ≈5% Admin spending (\$1500/student of \$28,500/student). One of
- 2                   lowest in Admin and Exec spending of public universities
- 3                   iv. Regents wants to increase transparency
- 4                   1. Make everything more available to students and especially taxpayers
- 5                   2. Make meeting notes more publicly available besides Board of
- 6                   Regents website
- 7                   f. Provost Budget Advisory Committee
- 8                   i. Key Performance Indicators have been established
- 9                   1. For graduate students: grow graduate enrollment by 2000 students
- 10                   2. Increase number of PhDs awarded annually (key for AAU
- 11                   membership)
- 12                   3. Hire new faculty and do ground-breaking research
- 13                   ii. Preliminary budget and enrollment estimates for Fall 2013- Spring 2014
- 14                   being formed
- 15                   g. Student Health Advisory Committee
- 16                   i. Working on streamlining check-in process
- 17                   ii. Addressing need for added space/equipment/parking for current services
- 18                   iii. Mission: Be primary care provider for ISU students (physical therapy, same
- 19                   or next day appt., limited orthopedic care, mental health services, and public
- 20                   health service)
- 21                   iv. Working to be an in-network provider for most insurance providers in
- 22                   response of most students remaining on parents insurance until the age of 26
- 23
- 24                   h. Report of the PAG Chair - PAG Chair Stoehr
- 25                   i. Funding for PAG for this semester is still available
- 26                   ii. Working on the bill that will presented next month
- 27                   iii. Remind your constituents: to check their PAG status, they need to contact
- 28                   their department first
- 29                   i. Graduate and GSB Senator Report
- 30                   i. GSB Senator Rediske
- 31                   1. 50/50 ratio
- 32                   2. Regular allocations are taking place this time
- 33                   3. Revising bylaws
- 34                   a. Define the funding limits for special regulations
- 35                   b. outlines funding priorities
- 36                   VI. Old Business
- 37                   a. Senate Bill S13 – 04 Graduate and Professional Student Senate (GPSS) Budget for
- 38                   Fiscal Year 2014 (2<sup>nd</sup> & final read)
- 39                   i. VOTE:
- 40                   1. YES: 72

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## Graduate & Professional Student Senate

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- 2. NO: 0
  - 3. ABSTAIN: 0
  - 4. PASSES
- VII. New Business
- a. SB13-05 – Supporting Our Graduate and Professional Students
    - i. VOTE:
      - 1. YES: 72
      - 2. NO: 0
      - 3. ABSTAIN: 0
      - 4. PASSES
    - b. SB 13-06 - Amending the Articles of Cooperation
      - i. Withdrawn
- VIII. Announcements
- a. Accounting majors volunteer to do taxes. Set an appointment!  
<http://www.business.iastate.edu/students/VITA>
- IX. Adjournment @ 9:49pm

IOWA STATE UNIVERSITY  
Graduate & Professional Student Senate

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**SENATE BILL S13-06**

**SENATE MEETING MARCH 25, 2013**

TITLE: Amending the Constitution: Inclusion of Compulsory Statements and Correction of Syntax Errors

WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student Senate Constitution each year, and

WHEREAS: The current Constitution in place for the Graduate and Professional Student Senate does not accurately represent the proceedings of the Senate, and

WHEREAS: Student Activities Council mandates compulsory language with reference to discrimination practices, and

WHEREAS: The current Constitution contains a number of syntax and grammatical errors, be it therefore

ENACTED: That the Graduate and Professional Student Senate Constitution be amended as attached.

Sponsors:

Tlach, B. Creager, N. Zenko, Z. Dick-Perez, M. Prisacari, A.

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Cory J. Kleinheksel, President

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J. Eliseo De León, Chair of the Senate

IOWA STATE UNIVERSITY  
Graduate & Professional Student Senate

**SENATE BILL S13-07**

**SENATE MEETING MARCH 25, 2013**

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TITLE: Amending the Constitution: Redefining the Officers of the Senate

WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student Senate Constitution each year, and

WHEREAS: Eligibility and definition of the Officers of the Senate can be more clearly defined, be it therefore

ENACTED: That the Graduate and Professional Student Senate Constitution be amended as attached.

Sponsors:

Tlach, B.                      Creager, N.                      Zenko, Z.                      Dick-Perez, M.

\_\_\_\_\_  
Cory J. Kleinheksel, President

\_\_\_\_\_  
J. Eliseo De León, Chair of the Senate

IOWA STATE UNIVERSITY  
Graduate & Professional Student Senate

**SENATE ORDER S13-08**

**SENATE MEETING MARCH 25, 2013**

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TITLE: Amending the Constitution: Redefining Senator Roles and the Graduate Student to Senator Ratio

WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student Senate (GPSS) Constitution each year, and

WHEREAS: The current Constitution in place for the GPSS does not accurately represent the proceedings of the Senate, and

WHEREAS: The number of Graduate and Professional Student Senators has grown to a critical value, and

WHEREAS: The roles and definitions of the Senators and Senators-at-large of GPSS can be more accurately defined, be it therefore

ENACTED: The GPSS Constitution be amended as attached.

Sponsors:

Tlach, B.                      Creager, N..                      Zenko, Z.                      Dick-Perez, M.

\_\_\_\_\_  
Cory J. Kleinheksel, President

\_\_\_\_\_  
J. Eliseo De León, Chair of the Senate

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

### IOWA STATE UNIVERSITY GRADUATE AND PROFESSIONAL STUDENT SENATE

#### CONSTITUTION

The Graduate and Professional Student Senate of Iowa State University is an elected body through which graduate and professional students express their concern for the welfare of graduate and professional students at the University, develop and disseminate ideas for the improvement of graduate and professional education, and contribute to the formation of relevant University policy. The Graduate and Professional Student Senate (GPSS) is the representative, deliberative, and administrative organization of the graduate and professional student body of Iowa State University, and is a duly constituted independent collegiate organization within the University.

#### ARTICLE I. THE GRADUATE AND PROFESSIONAL STUDENT SENATE

1. Representation. Each graduate department, interdepartmental, and professional program may elect one Senator for each fraction of one-hundred (100) graduate or professional students enrolled with a maximum of four (4) Senators per department, where enrollment in a department, interdepartmental and professional program major is defined at <http://www.registrar.iastate.edu/enrollment/statsmajor>
2. Eligibility. Any student enrolled at least halftime (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) in a graduate department, interdepartmental, or professional program at Iowa State University may be elected as a Senator. Each graduate/professional program may create more restrictive rules for electing Senators if they choose. Iowa State University and the GPSS do not discriminate on the basis of race, color, age, ethnicity, religion, national origin, pregnancy, sexual orientation, gender identity, genetic information, sex, marital status, disability, or status as a U.S. veteran.
3. Definitions
  - i. Senators. A Senator is an elected representative registered in good standing with the Graduate College or any of the professional colleges within the University. Each Senator will have one vote in the Senate.
  - ii. Senators-at-large. The following positions carry the status of Senator-at-large. Status as a Senator-at-large shall not count against a departmental quota (ARTICLE 1, section 1,

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## Graduate & Professional Student Senate

1 representation), and is not subject to departmental election procedures as otherwise defined in  
2 the By-laws or the Standing Rules.

3 a. Officers of the Senate. The Officers of the Senate shall represent the Senate as a whole and  
4 shall not carry a vote.

5 b. Vice-President. The Vice-President shall represent the Senate as a whole. The Vice-President  
6 shall only vote in the occurrence of a tie.

7 c. Graduate GSB Senators. They shall represent the graduate student body as a whole. They shall  
8 also act as a liaison between GSB and GPSS to facilitate efficient and productive legislation by  
9 the two bodies and to strengthen representation of student concerns to administration. GSB  
10 Senators who represent the Graduate College shall be elected to GSB by the graduate student  
11 body or, in the case of a vacancy or special circumstances, appointed to GSB by GPSS as  
12 defined in the GSB Constitution and By-Laws

13 iii. Session. A scheduled meeting of the seated Senate.

14  
15 4. Terms. Members of the Senate are elected by graduate or professional students for one year terms  
16 that begin in August or January and may be re-elected for as long as they continue to be in good  
17 standing with the Graduate College or College of Veterinary Medicine.

18  
19 5. Officers. The officers of the Senate are the President, Vice-President, Chief Information Officer,  
20 Treasurer, University Relations and Legislative Affairs Chair, and Professional Advancement Grant  
21 Chair. Henceforth, this order shall be known as the order of seniority.

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24 6. Sessions.

25  
26 i. The Graduate and Professional Student Senate meets once per month during the fall and spring  
27 semesters, except in the months of December and May. Summer sessions may be held at the  
28 discretion of the Executive Council for Senators who are in place and present at Iowa State  
29 University.

30  
31 ii. The Vice-President shall call additional sessions as directed by the Senate or a written petition of 30% of the  
32 Senate

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35 7. Powers and Duties.

36  
37 i. The Senate may discuss and take a position on any subject of concern to the graduate and  
38 professional student body. The Senate may discuss and make policies within its jurisdiction. The

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

1 Senate may also allocate funds by Senate Bill or through an approved budget. Allocation of funds  
2 shall never exceed the actual funds possessed by the Senate.

3 ii. Issues must be referred to a vote of the graduate and professional student body upon receipt of a  
4 petition of two percent (2%) of the graduate and professional student body (as determined by the  
5 Office of the Registrar), or may be referred by the Senate. The vote shall be through a process  
6 approved by the Senate and the voting process shall be open for not less than one regular class  
7 day (9am to 5pm).  
8

9 iii. The Senate may call general meetings of the graduate and professional student body.  
10

11 iv. The Senate is the judge of its membership.  
12

13 v. The existence of the Senate shall not preclude other means of communication between the  
14 graduate or professional student and the University.  
15

### 16 ARTICLE II. THE EXECUTIVE COUNCIL

17

18 1. Membership. The Executive Council consists of the Senate officers.  
19

20 2. The duties and responsibilities of the officers shall be defined and be limited to:  
21

22 i. President:

23 a. Preside over the GPSS Executive Council meetings.

24 b. Preside over any general meetings of the graduate and professional student body.

25 c. Supervise normal internal operations of the Senate.

26 d. Attend annual President's training in compliance with Student Organization regulations.

27 e. Coordinate and direct the activities of the operating committees as defined in article III.

28 f. Assume risk management officer responsibilities for acts of the organizations or events  
29 produced by the organization.

30 1. The role of risk management officer is [a] to recommend risk management policies or  
31 procedures to the GPSS, [b] to submit documentation to ISU's risk management office and  
32 [c] to ensure that risk management procedures are implemented at all the organization's  
33 events.

34 g. Such other responsibilities as authorized by the Senate. Authorization may be reviewed by the  
35 Senate as necessary.  
36

37 ii. Vice-President:

38 a. Assume the responsibility of the President in the case of the President's absence.



# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 1 b. Preside over Sessions of the Senate or designate the chair with the approval of the Senate.
- 2 c. Conduct the Senate sessions according to the rules of procedure set by the Rules Committee.
- 3 d. Determine whether or not a quorum is present.
- 4 e. Chair the Rules Committee.
- 5 f. Reserve monthly meeting venue through university's room reservation request.
- 6

### 7 iii. Chief Information Officer:

- 8 a. Record and file records of activities of the Senate and its agencies.
- 9 b. Keep a record of attendance at Senate Sessions.
- 10 c. Handle and maintain a record of all Senate correspondence.
- 11 d. Conduct roll call votes.
- 12 e. Maintain the GPSS webpage and email listservs.
- 13 f. Have a functional knowledge of GPSS rules and proceedings.
- 14 g. Chair the Elections Committee.
- 15

### 16 iv. Treasurer:

- 17 a. Collect, keep a record of, and arrange for the safekeeping of such monies as the Senate may obtain.
- 18 b. Disburse such monies as the Senate approves through a Senate Bill unless other procedures are outlined
- 19 in the By-laws or Senate Bill.
- 20 c. Report to the Senate for approval at all regular sessions, all income and expenses and maintain records of
- 21 all transactions.
- 22 d. Maintain financial records for inspection at any time by members of the Senate.
- 23 e. Attend annual Treasurer's training in compliance with Student Organization regulations.
- 24 f. Chair the Finance Committee.
- 25

### 26 v. URLA Chair:

- 27 a. Coordinate graduate and professional student body representation on university committees, collects
- 28 feedback from those committees as well as legislative affairs.
- 29 b. Plan speaker/programming for graduate and professional student body
- 30

### 31 vi. PAG Chair:

- 32 a. Review and allocate professional advancement grants according to guidelines set by the Senate for GPSS
- 33 awards and scholarships.
- 34

35 3. Terms. The term of office for Executive Council members shall expire upon the adjournment of the

36 April session.

37

38 4. Eligibility. The Executive Council members are elected by and from the Senate.

39

40 i. All members of the current Senate are eligible to serve as Executive Council members.

41

42 ii. Members of the Executive Council or nominees to be elected to the Executive Council must meet

43 the following requirements:

44

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 1 a. Have a minimum cumulative grade point average (GPA) of 3.00 and meet that minimum  
2 cumulative GPA in the semester immediately prior to the election/appointment, the semester  
3 of election/appointment and semesters during the term of office. In order for this provision  
4 to be met, at least six hours (half-time credits) must have been taken for the semester under  
5 consideration.
- 6 b. Be in good standing with the University and enrolled at least half-time (six or more credit  
7 hours), unless fewer credits are required in the final stages of their degree as defined by the  
8 Continuous Registration Requirement during their term of office.
- 9 c. Be ineligible to hold an office should the student fail to maintain the requirements as  
10 prescribed in (a) and (b).  
11
- 12 iii. The Senate may recall, if necessary, any of the members of the Executive Council by a two-thirds  
13 vote of elected senators. Election of a new Executive Council member shall proceed through  
14 special election procedures.  
15
- 16 5. Meetings. The President shall call meetings of the Executive Council at the request of any member of  
17 the Council or as is necessary. These meetings will be advertised appropriately before the Council  
18 meeting. Each member of the Executive Council shall have one vote.  
19
- 20 6. Powers and Duties.
- 21
- 22 i. The Executive Council represents the Senate while the Senate is not in session.  
23
- 24 ii. The Executive Council is responsible directly to the Senate for all its activities and decisions.  
25
- 26 iii. The Executive Council may act on behalf of the Senate only on issues requiring action prior to the  
27 next Senate session and a quorum for a special Senate session cannot be attained.  
28
- 29 iv. The Executive Council must report all its activities, actions and decisions to the Senate at the next  
30 Senate session.  
31

### 32 ARTICLE III. COMMITTEES

33

#### 34 I. Permanent Standing Committees. 35

- 36 i. Finance Committee. The Finance Committee prepares the budget and makes recommendations  
37 for allocations of the funds of the Graduate and Professional Student Senate. The Treasurer  
38 serves as the Chair for the Finance Committee. In addition, the Finance Committee will:

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 1           a. Compose a bill of guidelines for regular and special allocations during the spring semester to  
2                    be used for the following year.
- 3           b. Notify the senate of any changes to the guidelines due to current circumstances.
- 4
- 5           ii. Rules Committee. The Rules Committee prescribes all general and special rules of procedure  
6                    necessary for the orderly consideration of Senate business. All questions of a procedural or legal  
7                    nature are directed to the Rules Committee. **The Vice President serves as the Chair of the Rules**  
8                    **Committee.**
- 9
- 10          iii. Elections Committee. The Elections Committee is responsible for ensuring that all Senate  
11                   positions are filled. All questions regarding GPSS membership are directed to the Elections  
12                   Committee. The Chief Information Officer is the Chair of the Elections Committee, which:  
13                   a. Supervises elections of Senators and Executive Council members.  
14                   b. Supervises special elections needed to fill vacancies.  
15                   c. Maintains a record of attendance at all Senate sessions and notifies Senators as well as their  
16                   departments or professional programs of their nonattendance.  
17
- 18          iv. University Relations and Legislative Affairs Committee. Questions regarding public and university  
19                   policy on graduate and professional students shall be referred to this committee. The duties of  
20                   this committee include  
21                   a. Advocating graduate and professional student concerns to local, state, and federal officials.  
22                   b. Monitoring governmental actions affecting graduate and professional students.  
23                   c. Coordinating Senate actions to influence public policy on graduate and professional student  
24                   concerns.  
25                   d. Recruit graduate and professional students to serve on University Committees.  
26                   e. Serving as an investigative committee for the Senate when the occasion arises.  
27                   f. Work closely with the Senators-at-large to GSB on issues that concern both Senates.  
28                   g. **Serve as a liaison to the GPSS regarding Board of Regents activities.**
- 29
- 30
- 31          v. **Professional Advancement Grant Committee. The Professional Advancement Grant Chair will**  
32                   **work with a representative from the Graduate College for travel awards, and form a committee to**  
33                   **review PGSS awards and scholarships.**
- 34
- 35          2. **Other Committees. The Senate may establish such other standing or ad hoc committees as its**  
36                   **business requires.**
- 37

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 1 3. Committee Chairpersons. All committees including University Relations and Legislative Affairs and  
2 Professional Advancement Grant, Committees shall have a chairperson. If a committee does not have  
3 a chairperson, the President of the Graduate and Professional Student Senate or the Senate shall  
4 appoint one.  
5

### 6 ARTICLE IV. ADVISER

- 7  
8 1. The duties of the Adviser(s) shall include:

- 9 i. Be available to provide advice to Senators and Executive Council members.  
10 ii. Act as a liaison with the University Administration and in any other situation where a non-student  
11 spokesperson is needed.  
12 iii. Maintain confidentiality on any information given or when advice is sought, except in the occasion  
13 of law or University policy violations.  
14 iv. Attend annual Advisor's training in compliance with Student Organization regulations.  
15 v. Sign all expenditures made by the organization.  
16

- 17 2. Selection. The Adviser shall be selected through consultation between the President of the Senate, the  
18 Office of the Senior-Vice President for Student Affairs and the Office of the Senior-Vice President and  
19 Provost. A majority vote of the Senate shall be required to confirm the appointment of the Adviser.  
20

- 21 3. Term. The term of the Adviser shall be ongoing until resignation or removal by a two-thirds vote of the  
22 Senate. Selection of a new advisor shall proceed through procedures outlined in Article IV, paragraph  
23 2.  
24

### 25 ARTICLE V. SUPREMACY OF RULES

- 26  
27 1. The following shall be the order of supremacy of rules and policies of the Graduate and Professional  
28 Student Senate:

- 29 i. Constitution  
30 ii. Articles of Cooperation  
31 iii. By-laws  
32 iv. Acts of the Senate as passed through Senate Bill  
33

- 34 2. All acts and rules of the Senate shall be in accordance with applicable federal, state, and local laws as  
35 well as Iowa State University rules and regulations.  
36

### 37 ARTICLE VI. FINANCES

38

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

1 1. All monies belonging to this organization shall be deposited and disbursed through a bank account  
2 established for this organization at the Campus Organizations Accounting Office and/or approved  
3 institution/office (must receive authorization via Campus Organizations Accounting Office). All funds  
4 must be deposited within 48 hours after collection. The Adviser to this organization must approve  
5 and sign each expenditure before payment.

6

7 2. No dues shall be required for membership as a Senator.

8

### 9 ARTICLE VII. BY-LAWS, AMENDMENTS, AND RATIFICATION

10

11 1. By-Laws. A set of By-Laws shall be written and maintained to specify the rules for elections and rules  
12 of procedure for the Senate and the Executive Council. Amendments to the By-Laws shall require  
13 approval from two-thirds of all Senators present, where those two-thirds are also a majority of all  
14 Senators currently elected and verified.

15

16 2. Amendments. Amendments to the Constitution may be initiated by the Senate, or by a petition to the Senate of at  
17 least one hundred (100) combined graduate and professional students. An amendment must be approved at two  
18 senate sessions that are at least two weeks apart. At each senate session, approval must be by two-thirds of all  
19 Senators present, where those two-thirds are also a majority of all Senators currently elected and verified.

20

21 3. Ratification. This Constitution shall be ratified upon approval of three-fourths of the Senate.

22

23 If the Constitution or By-Laws are amended, the Chief Information Officer shall send an updated copy of  
24 both to the Student Activities Center within ten days of the amendment.

25

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IOWA STATE UNIVERSITY  
Graduate & Professional Student Senate

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**SENATE ORDER S13-9**

**SENATE MEETING MARCH 25, 2013**

**TITLE:** Amending the By-Laws: Creating a Separate Articles of Cooperation Document

**WHEREAS:** The Rules Committee is charged to review the Graduate and Professional Student Senate (GPSS) By-Laws each year, and

**WHEREAS:** The Articles of Cooperation currently are included in the Appendices of the GPSS By-Laws, and

**WHEREAS:** The importance of the Articles of Cooperation warrants its existence as a separate document, and

**WHEREAS:** The Government of the Student currently has a separate document for the Articles of Cooperation, be it therefore

**ENACTED:** The Articles of Cooperation be removed from the Appendices of the GPSS By-Laws, and created as its own free standing document, and be it further

**ENACTED:** The Articles of Cooperation be subjected to the same review as all GPSS documents as outlined in the GPSS Constitution.

Sponsors:

Tlach, B.      Prisacari, A.      Zenko, Z.      Creager, N.      Hollis, C.      Dick-Perez, M.

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Cory J. Kleinheksel, President

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J. Eliseo De León, Chair of the Senate

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

### Cooperation

#### **Between the Iowa State University Government of the Student Body (GSB) and the Graduate and Professional Student Senate (GPSS)**

#### Preamble

GSB and GPSS have a special and unique relationship, supported by decades of history, which is different than the relationship between GSB and any other organization. This document has a primary status in the enumeration of the rights and responsibilities of the two governmental bodies, as well as codifying independent legitimate authority.

GSB is the only student government organization on campus which represents all students: undergraduate, non-traditional, graduate, and professional. Accordingly, GSB allocates student fees in a manner to benefit the student body as a whole, by funding such entities as the Daily, the Committee on Lectures, and Student Legal Services. GSB is also able to speak to the university administration and outside groups on behalf of the entire student body.

GPSS is the independent government body which handles matters of concern to graduate and professional students that fall outside of the scope of the GSB by-laws. Specifically, GPSS confronts issues of professional and academic advancement common to graduate and professional students such as the funding of travel grants. In addition, GPSS funds graduate and professional student groups which are not eligible for funding through the GSB student fees allocation process.

Beyond its funding responsibilities, GPSS is charged with the representation of graduate and professional student interests in policy-making decisions, both on and off campus. This representation requires that GSB and GPSS consult one another in the deliberation of issues that may affect the two constituencies differently. It is the responsibility of both institutions to establish and maintain communication with one another on such issues.

As a result of the organization and responsibilities of GPSS, its role is different than both GSB and a constituency council. Its special status within the overall structure of ISU student governance is one that complements, and is independent of, the governance structures of GSB and enhances the overall representation of student interests at ISU. In the interest of both the GSB and the GPSS, the following Articles of Cooperation shall serve as an outline of procedures for communication, funding, and representation.

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

### 1. InterGovernmentCommunication i.

#### Executive Officers

a. The executives of GSB and the executives of GPSS, including, but not limited to, the President and Vice-president of each body, shall meet prior to the first meeting of the fall and spring semesters to review the goals of each body for that semester, and to discuss other items of mutual interest.

b. During at least one meeting of both the spring and fall semesters, the GSB and the GPSS Executive Officers shall address each other's legislative body concerning the activities, accomplishments and pertinent legislation of the past and upcoming academic years.

#### ii. Graduate Senators on GSB. Graduate senators seated on GSB serve on GPSS as senator at-large.

a. GSB elections. The graduate students will vote for GSB senators during the GSB elections that will serve as GSB senators and the GPSS senators at-large. The GSB election commissioner will notify the elected graduate senators and the GPSS Executive Council of the election results.

b. Vacant GSB Graduate Senators after election. If three GSB senators are not elected during the GSB elections, which occur while the general GPSS senate is not in session, the GPSS President will issue an executive order to temporary fill these vacancies. The GPSS Senate can ratify the executive order or select new graduate students to fill the vacancy during the first meeting of the GPSS Senate following the executive order.

#### iii. Minutes, Bills, and Resolution

The Secretary or Chief Information Officer of each body shall make available a copy of the approved minutes, bills, resolutions, and other pertinent correspondence to the Secretary or Chief Information Officer of the other body within one week of each meeting upon request.

### 2. Funding

#### i. Student Activity Fees

a. The GSB shall receive 50% and the GPSS shall receive 50% of the Student Activity Fees paid by graduate and professional students.

#### ii. Sponsored Events

a. Jointly funded events shall be sponsored whenever appropriate. All appropriate



# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

1                    publicity shall equally display the GSB and the GPSS logos, and the words “funded  
2                    by GSB and GPSS” shall appear on all appropriate publicity material.

3

### 4    3. Representation

5                    i. The president of GSB and treasurer of GPSS shall each appoint a voting representative  
6                    to serve on each other’s Finance Committee.

7                    ii. In committees overseeing issues of importance to both GSB and GPSS, representatives of  
8                    both bodies should be present.

9                    iii. The GPSS University Relations and Legislative Affairs chair or a designated  
10                    appointee, shall serve as a voting member on the GSB University Affairs Committee.

11

### 12    4. Supremacy

13                    The Articles of Cooperation shall supersede the By-laws of GSB and GPSS.

14

### 15    5. Amendments

16                    Amendments to the Articles of Cooperation shall take effect after 2/3 of seated senators  
17                    in each legislative body approve the amendments, which must be presented in written  
18                    bills, the body text of which is the same in both bills.

19

### 20    6. Ratification

21                    Ratification of the Articles of Cooperation shall require a 2/3 vote of seated senators of  
22                    each legislative body and shall take effect immediately upon passage.

23

24

25

IOWA STATE UNIVERSITY  
Graduate & Professional Student Senate

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**SENATE BILL S13-10**

**SENATE MEETING MARCH 25, 2013**

TITLE: Amending the By-Laws

WHEREAS: The Rules Committee is charged to review the Graduate and Professional Student Senate By-laws each year, and

WHEREAS: The current By-laws in place for the Graduate and Professional Student Senate does not accurately represent the proceedings of the Senate, and

WHEREAS: Certain clauses within the By-laws can benefit from clarification, and

WHEREAS: The current By-laws contain a number of syntax and grammatical errors, be it therefore

ENACTED: That the Graduate and Professional Student Senate By-Laws be amended as attached.

Sponsors:

Tlach, B.                      Prisacari, A.                      Zenko, Z.                      Creager, N.                      Dick-Perez, M.

\_\_\_\_\_  
Cory J. Kleinheksel, President

\_\_\_\_\_  
J. Eliseo De León, Chair of the Senate

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

### IOWA STATE UNIVERSITY GRADUATE AND PROFESSIONAL STUDENT

### SENATE BY-LAWS

#### ARTICLE I. PROCEDURES OF THE SENATE

##### 1. Elections. The Chief Information Officer shall:

i. Call for Senator elections by the respective department, interdepartmental, and professional program no later than November 1 and March 1 for seating of the following term.

ii. Calculate the number of representatives allotted to each department according to the rules given in the Constitution and based upon the enrollment of graduate and eligible professional students for each department, interdepartmental, and professional program given by the University Registrar for the immediately previous fall semester. Any information used in this calculation must be made available to any interested parties upon request.

iii. Be responsible for disseminating information of the number of Senators and time of election to all graduate and eligible professional students.

iv. Investigate all complaints concerning elections which were registered by the last day of March. Each department, interdepartmental, or professional program will be responsible for their own elections, but is subject to review by the Elections Committee in response to complaints.

v. See that elections are completed and verified no later than two weeks prior to the beginning of the spring term and August 1 for spring and fall terms respectively. An election is considered verified upon receipt of the proper verification form in the Graduate and Professional Student Senate Office.

vi. Be notified of any special elections held by departments.

##### 2. Meeting rules

i. Unless otherwise specified, meetings of the Senate shall operate in compliance with the GPSS Constitution, the GPSS By-laws, Robert's Rules of Order, and the GPSS Standing Rules.

ii. In the event of the Vice-President's absence the presiding officer for the Senate session will be appointed by the President (or officer with the highest seniority) and is subject to a majority vote of the Senators in attendance.

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 1           iii. A quorum shall consist of a majority of elected and verified Senators unless otherwise  
2           stipulated in the Constitution or By-laws. A quorum during the summer sessions shall  
3           consist of 35% of the elected and verified Senators.  
4
- 5           iv. No motion may be made nor a vote be binding unless a quorum is present with the  
6           exceptions of the motions to adjourn, fix a time to which to adjourn, recess, or modify the  
7           agenda.  
8
- 9           v. The agenda for a session of the Senate shall be prepared and distributed no later than one  
10          week before the session. The agenda shall enumerate items to be discussed under old and  
11          new business. Copies of bills and resolutions to be considered will be appended to the  
12          agenda. The agenda may be amended at the beginning of the meeting by a majority vote  
13          of the Senate.  
14
- 15          vi. The order of business shall be:
  - 16               a. Call to Order
  - 17               b. Roll Call
  - 18               c. Statement of a Quorum by the Vice-President
  - 19               d. Approval of Minutes
  - 20               e. Amendments to the agenda
  - 21               f. Open Forum
  - 22               g. Senate Forum
  - 23               h. Introduction of New Bills
  - 24               i. President's Remarks
  - 25               j. Rules Committee report
  - 26               k. Finance Committee report
  - 27               l. Elections Committee report
  - 28               m. University Relations and Legislative Affairs Committee report
  - 29               n. Professional Advancement Committee report
  - 30               o. Graduate GSB Senator report
  - 31               p. Old Business
  - 32               q. New Business
  - 33               r. Announcements
  - 34               s. Adjournment
- 35
- 36          vii. The Open Forum and the Senate Forum shall follow normal Graduate and Professional  
37          Student Senate procedures with discussion directed from the chair, who will recognize  
38          each request from the Senate floor. Open and Senate forum shall be limited to 45  
39          minutes each.  
40

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 1 3. Budget procedure.
- 2
- 3 i. Budget development.
- 4 a. The Finance Committee shall be responsible for preparing a preliminary budget
- 5 proposal. This proposal shall be submitted to the Executive Council for review
- 6 and comment no later than the January Executive Council meeting.
- 7 b. The Treasurer will present the reviewed budget to the Senate at the January meeting.
- 8 A discussion period will then follow with the Senate sitting as a committee of the
- 9 whole, with the time for this discussion limited to fifteen minutes. Acting
- 10 informally as a committee of the whole, the Senate can make suggestions to the
- 11 finance committee for the final budget proposal.
- 12 c. The budget proposal will be sent to the Finance Committee for consideration of
- 13 suggestions from the January Senate meeting. The final budget proposal will be
- 14 presented to the Senate for approval at the February meeting.
- 15
- 16 ii. Budget approval
- 17 a. The Senate has three options available for consideration of the budget:
- 18 1. Approval (simple majority).
- 19 2. Rejection.
- 20 3. Referral back to committee with specific concerns.
- 21 b. The budget proposal is not amendable except for friendly amendments.
- 22 c. In the event of Senate rejection, the Finance Committee will prepare a new
- 23 proposal for submission to the Senate by the March meeting.
- 24 iii. Budget Maintenance. Once a budget is approved for a given fiscal year, the
- 25 Executive Council may approve any expenditures that are in accordance with that
- 26 budget unless otherwise mandated.
- 27
- 28 4. Allocations
- 29
- 30 i. Requirements for organizations requiring funds.
- 31 a. The Organization shall be recognized by the Student Activities Center, including
- 32 probationary status, as determined by the SORB, or recognized by an ACT of the
- 33 Senate as providing service available to the University community.
- 34 b. Social, religious, and political groups are not funded by GPSS.
- 35 c. Products purchased through GPSS funds are considered property of GPSS and need
- 36 to be returned upon request of the Senate.
- 37
- 38 ii. Regular allocations
- 39 a. Only organizations that consistent completely of graduate and/or professional
- 40 students qualify to apply for regular allocations.

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

- 1 b. Qualified organizations may only received funding through regular allocations  
2 once per academic year.  
3 c. Requests for funding student conference attendance should be applied through a  
4 Professional Advanced Grant (PAG) and will not be considered through regular  
5 allocations.

6  
7 iii. Special allocations

- 8 a. The primary beneficiaries of funding requested through special allocations must be  
9 graduate and/or professional students.  
10 b. Funding requests that are eligible for regular allocations, but are not submitted by  
11 the deadline should not be accepted for special allocations funding except for  
12 unforeseen expenditures.  
13 c. It is the responsibility of the recipient receiving GPSS funding to communicate to  
14 the Treasurer on how the money was spend and the treasure will report back to the  
15 Senate.

16  
17  
18 5. Delinquency, Resignation and Removal of Senators

19  
20 i. Senators are required to attend all Senate meetings.

- 21 a. Attendance is required from the beginning of Statement of Quorum through the end  
22 of adjournment. If a Senator is not present during this entire time, he or she may be  
23 counted absent unless prior arrangements have been made with the chair of the  
24 meeting. If a Senator must leave the meeting early, the Senator must notify the CIO  
25 and provide a reason before leaving the room.  
26 b. Two absences, without a substitute, from regular meetings shall warrant notification  
27 by the Elections Committee to the Senator in question, stating the rules of attendance  
28 and delinquency.  
29 c. Missing three regular meetings without a substitute during the entire academic year  
30 constitutes resignation.  
31 d. A substitute should be a graduate or professional student in the same department,  
32 interdepartmental, or professional program who is able to relay information back to the  
33 Senator's program.

- 34  
35 iii. Removal of a Senator from the Senate for misconduct or nonfeasance shall be carried  
36 out by a roll call vote requiring a two-thirds vote for approval. A resolution for removal  
37 may be brought to the floor only if it is in written form.  
38

39 ARTICLE II. THE EXECUTIVE COUNCIL  
40

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

1 1. Elections

- 2
- 3 i. Election Procedures. The Chairperson of the Elections Committee shall chair any election
- 4 unless he or she is running for that position, in which case he or she shall delegate the
- 5 chair during that election to a member of the Elections Committee not running for that
- 6 position or to an appropriate GPSS member. Nominations for each position shall be
- 7 closed immediately preceding the elections for that position by a majority vote of the
- 8 Senate. Executive Council members shall be elected by a majority. A run-off election will
- 9 be held between the persons receiving the two highest vote totals should a majority fail to
- 10 be reached on the initial vote.
- 11
- 12 ii. General Election. The Elections Committee shall call for nominations for the Executive
- 13 Council positions, at the regular February meeting of the Senate, and again at the
- 14 March regular meeting of the Senate. The Executive Council members will be elected
- 15 at the March regular meeting of the Senate. A transfer of information between the old
- 16 Executive Council and the new Council will occur from the close of the March meeting
- 17 through the close of the April Senate meeting.
- 18
- 19 iii. Term of Office. The terms of the retiring Executive Council members shall expire at the
- 20 adjournment of the April meeting; and concurrently, the President-Elect and Vice
- 21 President-Elect will assume the offices of President and Vice President, respectively, and
- 22 other incoming Executive Council members will assume their respective positions.
- 23
- 24 iv. Vacancies. Vacancies resulting from impeachment, resignation, or other causes shall
- 25 be filled by a special election conducted by the Elections Committee.
- 26

27 2. Meeting Rules. The Executive Council shall meet at least two weeks prior to the regular

28 Senate meeting. The Presiding Officer at Executive Council meetings shall be the

29 President of the Senate. In the event of the President's absence, the Presiding Officer will

30 be chosen in the order of seniority. The Council cannot conduct business unless four of the

31 six members are present.

32

33 3. Delinquency, Resignation, Impeachment and Removal of Executive Officers.

34

- 35 i. An Executive Officer will be allowed one excused absence from meetings due to
- 36 professional or personal conflicts providing they secure another officer to relay any
- 37 committee reports and additional communication at Executive Council meetings or
- 38 regular meetings of the Senate.
- 39
- 40 ii. Two absences from either GPSS Executive Council or regular Senate meetings that are

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

1 not excused shall warrant notification by the Elections Committee stating the rules of  
2 attendance and delinquency. Missing more than one meeting per semester without an  
3 excused absence constitutes a resignation from the executive board position. The  
4 Chief Information Officer will advise the election committee of the need for a special  
5 election to fill the position left vacant.  
6

- 7 iii. Executive Council members may be impeached by a written presentation of charges, in  
8 the form of a senate order, sponsored by a minimum of 25% of the seated Senate. A vote  
9 to recall an impeached Executive Council member from office must be approved by  
10 two-thirds of a 60% quorum Senate.

### 11 12 ARTICLE III. COMMITTEES 13 14 15

- 16 1. Ad hoc committees may be formed by the Senate to carry out duties assigned to them by the  
17 Senate. The powers of the committee will be clearly defined by the Senate.  
18  
19 2. The Chairperson of the committee appoints the members. Committee members must be  
20 graduate or professional students. Committees, other than those defined by the Constitution,  
21 may not have less than three members.  
22  
23 3. Committees, other than those defined by the Constitution, shall be dissolved after two years  
24 unless re-formed by the Senate.  
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### 26 ARTICLE IV. ACCESS TO INFORMATION 27

28 The Senate and all of its organized bodies, through its officers, shall follow the rules and  
29 regulations outlined in the Iowa Open Meetings Open Records Act.  
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IOWA STATE UNIVERSITY  
Graduate & Professional Student Senate

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**SENATE BILL S13-11**  
**SENATE MEETING March 25, 2013**

TITLE: Special Allocation for the Professional Advancement Grants (PAGs)

WHEREAS: The Professional Advancement Grants (PAGs) provide travel assistance for graduate and professional students to attend and present at professional conferences in their field of study, and

WHEREAS: The PAGs for the Spring 2013 semester have been depleted, and

WHEREAS: GPSS does currently have surplus funds, let it be therefore

ENACTED: That the GPSS allocates \$3,200 to PAGs for the remainder of the Spring 2013 semester.

Sponsors:

- Stoehr, A.
- Peters, A.
- Prisacari, A.

\_\_\_\_\_  
Cory James Kleinheksel, President

\_\_\_\_\_  
Jose Eliseo De León, Chair of the Senate

# IOWA STATE UNIVERSITY

## Graduate & Professional Student Senate

### SENATE BILL S13-12 SENATE MEETING March 25, 2013

TITLE: Spring 2013 Graduate and Professional Student Senate (GPSS) Allocations

WHEREAS: The GPSS allocates funds to graduate and professional student organizations twice a year, and

WHEREAS: The GPSS Finance Committee has reviewed all Spring 2013 allocation requests and heard appeals for the recommendations made by the GPSS Finance committee, and

WHEREAS: The GPSS Finance Committee has allocated more funds than the current budget allows for, let it be therefore

ENACTED: That the GPSS Spring Allocation budget be amended as follows:

<b>SPRING GPSS ALLOCATION BUDGET</b>	
Current Spring Allocation Budget	11,000.00
Fall Regular Allocation Surplus	1,904.96
GPSS Surplus	3,010.17
Total Spring GPSS Allocation Budget	15,915.13

, let it be further

ENACTED: That the GPSS allocates funding to the graduate student organizations as follows:

<b>Graduate Student Organization</b>	<b>Amount</b>
Association of Computing Machinery Student Chapter (ACM)	\$800.00
Association of Graduate Animal Scientists (AGAS)	\$800.00
Agronomy Graduate Student Club (AGSC)	\$332.72
Apparel, Merchandising and Design Graduate Student Association (AMDGSA)	\$657.60
Association of Reptile and Amphibian Veterinarians (ARAV)	\$322.50
Behavior Club	\$750.00
Feral Cat Alliance (FCA)	\$800.00
Graduate Student Association of Hospitality Management (GSAHM)	\$650.00
Graduate Students of Counseling Psychology (GSCP)	\$800.00
Graduate Student Organization of Plant Biologists (GSOPB)	\$500.00

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## Graduate & Professional Student Senate

Graduate Students in Social Psychology (GSSP)	\$783.07
Graduate Students of Psychology (GSP)	\$700.00
Human Computer Interaction Student Organization (HCISO)	\$647.32
Human Development & Family Studies Graduate Student Network (HDFS GSO)	\$226.43
Immunobiology Graduate Student Organization (IGSO)	\$800.00
Interdisciplinary Graduate Student Club (IGSC)	\$800.00
Molecular Cellular and Developmental Biology (MCDB)	\$250.00
Microbiology Graduate Student Organization (MGSO)	\$800.00
Natural Resource Ecology and Management Graduate Student Organization (NREM GSO)	\$305.01
ISU Ophthalmology Club	\$758.00
Phorum	\$245.00
Plant Pathology Graduate Student Organization (PLP-GSO)	\$790.00
Sustainable Agriculture Student Association (SASA)	\$797.48
Student Chapter of the American Veterinary Medical Association (SCAVMA)	\$800.00
Veterinary Business Management Program (ISUCVM-VBMA)	\$800.00
<b>TOTAL FALL ALLOCATION</b>	<b>\$15,915.13</b>

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Sponsors:

PETERS, A.	DALLUGE, D.	GICHOBI, M.	HELMS, T.
JULANDER, K.	KALLURU, S.	NGUYEN, V.	SALEEM, H.
SEVERS, M.	VENDETTUOLI, M.		

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Cory Kleinheksel, President

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Eliseo de Leon, Chair of the Senate