



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

GRADUATE AND PROFESSIONAL STUDENT SENATE Meeting Minutes

Monday, January 26th 2015; 7:00 PM
Sun Room, Memorial Union

- I. Call to Order 7:10 PM
 - i. Roll Call
 - ii. Statement of a Quorum by the Vice-President
 - iii. Approval of Meeting Notes – approved by unanimous consent
 - iv. Amendments to the agenda Announcement by Sen Anderson
 1. Added announcement by Senator Anderson to the agenda
- II. Introduction of New Bills and Resolutions
 - i. None
- III. Open Forum
 - i. Christopher Nelson (English) and Elena Cotos (Graduate College)
 1. Nelson announced that Elena could not make it for the meeting.
 2. Talked about the Scholarly Communication Center.
 3. Encouraged the senators to reach out to him and contact him at ccnelson@iastate.edu
 4. **Q&A:**
 - a. PAG Chair "Can you share your presentation, so we can share it out to students?" Yes!
 - b. Senator Tripathy "I arrived late, What was your presentation about?" {Brief overview given}
 - c. Senator Anderson "Can students outside of the targeted 4 departments use these resources?" Anyone can use the General Writing help, but the other peer help is restricted at this time and will be opened broader next fall.
 - d. Dr. Olgivie "For those students representing departments outside of the targeted 4, please go back to your departments and encourage them to participate in the future by funding the student consulting positions!"
 - e. Senator Figueroa "What must a graduate student do to prepare, if they wanted to be a writing consultant" Students can apply to ACP, those selected will receive crash courses in genre theory and tutoring theory. Training will continue throughout the semester and then decrease to 1hr per 9hr of tutoring in the second semester. Consultants receive 9-month appointments.



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

IV. Senate Forum

- i. GPSRC Co-Chairs, Ruchir Goswami and Misty Spencer
 1. Presentation attached at the end
 2. Q&A:
 - a. Senator Tripathy "My department already has this event where students present posters. Faculty encourage participation, maybe they also should encourage presenting at this as well?" Yes! Please speak with professor and have them encourage students to participate. It is alright if the information is presented in multiple venues, we do not restrict to only original work.
 - b. Senator Perez "Last year posters had to be a specific size, will it be restricted the same this year?" Yes, there will be a specific poster size that all need to be printed.
 - c. Senator Prisacari "Will we have social bowling again this year?" Yes, the Vice-President is in charge of planning that social again this year!

V. Remarks and Reports

- i. Report of the President – President Arko Mukherjee
 1. Welcome back! I am excited to be able to work with all of you and make sure we have a productive Spring semester. We have lots of events coming up and I ask your help to make sure they are successful.
 2. Spring orientation for incoming graduate students was on Monday January 26, 2015 before senate meeting. I gave be giving a small presentation to welcome incoming students.
 3. Senators are strongly urged to attend and advertise the GPSS Professional Development seminar by Adam Schwartz, Director, Ames Lab on February 18th.
 4. Research Conference
 - a. Need volunteers to help us on the day of conference. Please join the team!
 - b. Each senator please commit to bring at least 2 abstracts
 5. Karin Lawton-Dunn joined as the Graduate Career Services coordinator.
 6. The Executive Council met Dr. Wickert (SVP Academic Affairs) and Dr. Hill (SVP Student Affairs). Multiple issues were discussed including:
 - a. Conflict management
 - b. Travel funding
 - c. Better management of senate meetings
 - d. Dr. Wickert suggested bills to pass committees before coming to senate floor to more efficient meetings
 - e. Dr. Hill is helping us student well being among other things
 7. Roberta Johnson, Director of Student Financial Aid to replace Michelle Hendricks (Director of Thielen Student Health Center and GPSS Advisor) who resigned from Iowa State University. GPSS Senate needs to appoint her in



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

February meeting. She will be coming to that meeting as our guest during Open Forum before she is voted to be our advisor.

8. We will have Exec elections in two months. Please consider running for the various Exec positions or nominate others.
9. Senators need to connect with constituents better. Urge to do at least monthly office hours for constituents to come and ask questions or give feedback.
10. Invision Architect's Architectural Feasibility was presented in the MU Board of Directors meeting. There is discussion about discontinuation of the Hotel. Among other things, a new service elevator is planned as is more office spaces for student orgs. A 1000 capacity auditorium was also discussed.
11. Execs agreed that it would be a good idea to raise the allocation ceiling from \$800/- to \$1000/- as a part of the Allocation Guidelines revision process.
12. I urge you to participate in the budget process for next year. This is because the budget defines our priorities and hence a proper discussion is critical.
13. The execs are suggesting an increase in the number of executive position as a part of the Constitution revision.

ii. Report of the Vice President and Rules Committee – Vice President Zachary Zenko

1. If you're interested in meeting to discuss legislation related to the constitution, standing rules, and by-laws, please let me know after the meeting or by e-mail. The goal is to have this legislation completed by the February meeting.
2. Considering adding an executive position. Input and authors are needed.
3. Spring social will be April 3rd, 2014. Social committee can expect e-mails. If you'd like to be part of the social committee, let me know.

iii. Report of the Treasurer and Finance Committee – Treasurer Timothy Rakitan

1. Approx \$520 left for socials this semester - how shall we use the money?
2. Regular Allocations process beginning next week
3. Regular Allocations amounts: \$800
4. Examples of what we fund: speakers, within-department seminars, journal clubs, job/networking seminars, symposia, trips for scholarly/professional development purposes, and extra-curricular labs.
5. Budget - draft of new budget presented this meeting (see appendix); your feedback would be appreciated. What are we missing? What should we modify? Now's your chance to let us know!



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

6.Regular Allocations Guidelines - we'll bring a draft and solicit your feedback in February, comments through March--FC is aiming for a bill in March or April.

iv. Report of the CIO and Elections Committee – CIO Sneha Singh

1. Iowa State University has a new CIO – Dr. Jim Kurtenbach. We had our first meeting with Dr. KurtenBach in December and will continue to develop a relationship with ITS under Dr. Kurtenbach.
2. Senator nomination will go online from this year. Request for senator nominations will go out in the first week of February.
3. Nomination for GPSS Exec elections for academic year 2015-16 starts feb and elections in march

v. Report of the URLA Chair and URLA Committee – URLA Chair Ruchir Goswami

1. Need Graduate student representation for the following committees:

Committee	Description
All University Judiciary: 4	http://www.committees.iastate.edu/comm-info.php?id=77
GSB Senator at-large:1	Serve on both GPSS and GSB senates in a liaison capacity
Student Affairs Advisory Board	http://www.committees.iastate.edu/comm-info.php?id=50
University Affairs Committee	http://www.gsb.iastate.edu/wordpress/?page_id=357

2. First Professional Development Seminar for the Spring Semester:

Date: Wednesday, Feb 18th, 2015

Time: 5:15 PM

Speaker: Dr. Adam Schwartz, Director, Ames Lab

3. GPSS Research Conference:

a. Events Planned:

- I. Keynote Speaker: Dr. Peter Freeman,
Founding Dean of Georgia Tech's College of Computing,
Former Assistant Director, National Science Foundation
(NSF)
- II. Closing Speaker: Dr. Adam Ruben, Microbiologist and Humorist



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

Author of 'Surviving Your Stupid, Stupid Decision to Go to Grad School'

- III. Workshops:
 - i. How to Write an Excellent Research or Teaching Statement?
 - ii. Negotiating Your First Faculty Job Offer
 - iii. How to get a job in industry?
 - IV. Poster presentation
 - V. Oral Presentations
 - VI. 3 Minute Thesis
 - b. **Total Abstracts Submitted: 9**
 - c. Need volunteers for the day of the event, i.e. 2nd April.
- vi. Report of the PAF Chair and the PAF Committee – PAF Chair Cory Kleinheksel
1. Spring 2015 PAGs application awarding is underway. As always, the demand appears to be high and potentially the supply low, please encourage all students to apply early and not to wait. Continued areas for improvements to the online application, as well as automation are being implemented.
 2. Margaret Ellen White Graduate Faculty Award review was completed by the PAG committee. Selected nominees were forwarded onto the Graduate College for further review and final selection. Those moving on were
 - a. Joel Coats (ENT)
 - b. Ana-Paula Correia (SoE)
 - c. Vikram Dalal (ECpE)
 - d. Kurt Hebert (CBE)
 - e. Robyn Lutz (COMS)
 - f. John Tyndall (NREM)
- All of the nominations were exceptional faculty members and it was truly hard to make the selections. The following nominees deserve an honorable mention and I hope that they will be nominated again in the future. Keep up the great work!
- a. Carl Chang (COMS)
 - b. Stephanie Madon (PSYCH)
 - c. Emily Smith (CHEM)
 - d. Srikanta Tirthapura (ECpE)
 - e. R. Christopher Williams (CCEE)
 - f. Hongwei Xin (ABE)
3. GPSS Leadership, Research, and Teaching Award nominations are due March 1st. The website (<http://www.gpss.iastate.edu/students/pag/awards.php>) has



IOWA STATE UNIVERSITY

Graduate & Professional Student Senate

been updated and applications posted. Please encourage students, faculty, staff, student organizations, etc. to nominate their best for these awards. Those selected will receive a certificate from GPSS honoring their achievements.

4. GPSS PAG Committee has another exciting semester with the prior mentioned awards and overseeing the implementation of the newly enacted PAG policies and procedures. If you are interested in being on the committee, please email the PAG Chair gpsspag@iastate.edu

vii. Report of the GSB-Senator at Large

GSB Student Outreach via Library

An opportunity for GPSS to 1) Extend cooperation with GSB senators, 2) reach graduate students, and to 3) provide graduate students a specific location and time to interact with GPSS senators. At least one Senator at Large will be available every week.

VI. Unfinished Business

- i. None

VII. New Business

- i. None

VIII. Announcements

- i. Sen Anderson: Dean Library Search committee: On campus interview last week of April
ii. Sen Priscari: Doing presentation for How to write Abstracts effectively next week.
iii. GPSS CIO: Please place your placates in the correct order

IX. Adjournment – at 9:05 PM

X. Voting Records:

- i. <http://www.gpss.iastate.edu/senate/meetings/14-15/January/Vote/Question.html>
ii. <http://www.gpss.iastate.edu/senate/meetings/14-15/January/Vote/Participant.html>

	FY 2014 (actual, back-cast)		FY 2015 (effective YTD)	FY 2015 (projected)		FY 2016 (projected)	
	Level	% income	Level	Level**	% income	Level	% income
Income							
S.A.F	\$147,405.68	95.08%	\$79,879.61	\$142,000.00	91.27%	\$161,000	94.15%
Vending	\$7,629.59	4.92%	\$2,739.48	\$7,000	4.50%	\$7,500	4.39%
Surplus (estimated)*			\$6,575	\$6,575		\$2,500	
Donations							
Total	\$155,035.27		\$89,194.44	\$155,575.35		\$171,000.00	
Expenditures							
PAG (yearly total)	\$92,000	59.34%	\$64,266.66	\$96,400	61.96%	\$97,000	56.73%
Regular Allocations	\$25,331.15	16.34%	\$9,036.83	\$28,000.00	18.00%	\$34,000.00	19.88%
Fall	\$6,609	4.26%	\$9,036.83	\$14,000	9.00%	\$17,000	9.94%
Spring	\$18,723	12.08%		\$14,000	9.00%	\$17,000	9.94%
Teaching/Research Awards	\$4,000	2.58%		0	0.00%	\$0	0.00%
Exec Scholarships	\$16,500	10.64%		\$14,600	9.38%	\$14,600	8.54%
Wakonse	\$3,500	2.26%		\$1,000	0.64%	\$3,500	2.05%
Specials Allocations	\$4,000	2.58%	\$1,500	\$1,000	0.64%	\$1,000	0.58%
Office/Communications	\$628.77	0.41%	\$342	\$1,000	0.64%	\$1,000	0.58%
Social (Fall)	\$1,500	0.97%	\$736	\$1,500	0.96%	\$3,500	2.05%
Social (Spring)	(moved to RC)						
Speaker/programming	\$1,000	0.65%	\$897.70	\$1,500	0.96%	\$2,000	1.17%
GPSRC	(Special funding)		\$4,000	\$4,000	2.57%	\$4,000	2.34%
Other socials:	\$0		\$240	\$0	0.00%	\$1,000	0.58%
Grad Career Fair?						\$4,000	0.023392
Adjustment			Add'l Wakonse funding:	\$2,500			
Total Expenditures	\$148,460	95.76%	\$81,019	\$151,500	97.38%	\$165,600	96.84%
Reserve Account	\$45,000.76	29.03%	\$45,000.76	\$45,000.76	28.93%	\$45,000.76	26.32%
Surplus	\$6,575.35	4.24%	\$8,175.25	\$4,075.35	2.62%	\$5,400.00	3.16%

Additions and new line items
Subsections (e.g. allocations)
Adjustments over prior years

* Surplus estimates are based on prior year projections

**\$2,500 re-allocated to fully fund Wakonse 2015

GPSRC 2015



What is GPSRC



- Graduate and Professional Student Research Conference
- Platform for graduate students to showcase their research in a relaxed environment
- Supported in part by GPSS
- Last year:
 - 100 poster presentations
 - 48 oral presentations
 - 10 3 minute thesis

Opportunities



- Opportunity to practice speaking about research
- Opportunity to win prize money:
 - 5 poster competition winners @ \$ 200 each
 - 3 oral competition winners @ \$200 each
 - 3 Minute Thesis competition:
 - ✦ 1st \$300
 - ✦ 2nd \$200
 - ✦ Peoples Choice, \$100

What's Planned



- **Speakers:**
 - Keynote, Dr. Peter Freeman
 - ✦ Founding dean of Georgia Tech's College of Computing
 - Dr. Adam Ruben
 - ✦ Microbiologist and humorist

What's Planned



- **Workshops:**
 - How to get a job in industry
 - ✦ Pioneer confirmed
 - ✦ Principal financial, Workiva, John Deere, pending
 - How to write an excellent research and teaching statement
 - ✦ Linda Shenk and Wolfgang Kliemann
 - Negotiating your first faculty offer
 - ✦ Various faculty
- **Student Research:**
 - Oral presentations
 - 3 minute thesis
 - Poster presentation

Challenges



- Outreach
 - Submissions are lacking. We've only received 9 so far.